

# WELCOME

## Year 2 CFCI Care Grant Funding Opportunities Walkthrough Webinar 1

July 26, 2023 – 12:00PM PST

<https://jcod.lacounty.gov/>

[amityfdn.org/tpa](https://amityfdn.org/tpa)



LOS ANGELES COUNTY  
**JUSTICE  
CARE AND  
OPPORTUNITIES**  
DEPARTMENT



Amity  
Foundation  
when people gather with good intent

# Year 2 CFCI Care Grant

## Request for Applications Instructional Webinar

Amity Foundation is dedicated to the inclusion and habilitation of people marginalized by addiction, trauma, criminality, incarceration, poverty, racism, sexism, homelessness and violence.

We strive to improve health, and promote environmental, social and economic justice.

Amity is committed to research, development, implementation and dissemination of information regarding community building.

La Fundación Amistad se dedica a la inclusión y habilitación de personas marginadas a causa de sus problemas de adicción, experiencias traumáticas, encarcelamiento, pobreza, discriminación racial o sexual, carencia de vivienda, y violencia.

Nos esforzamos por mejorar la salud y promover la justicia ambiental, social y económica.

La Fundación Amistad está entregada a la investigación, desarrollo, ejecución y difusión de información dirigida a construir un sentido comunitario más completo.

## Team Introductions

- Joann Sanchez
- Wendy Thompson
- Carol Marin
- Rebecca Gray

# Land Acknowledgement



**To learn more about the First Peoples of Los Angeles County, please visit the Los Angeles City/County Native American Indian Commission website at [lanaic.lacounty.gov](http://lanaic.lacounty.gov).**

# Centering Community

We want to take a moment to acknowledge the community and the price paid by individuals that has resulted in responses such as the funding opportunity presented today.

At Amity, we use quotes to help us ground our work.

History, despite its wrenching pain, cannot be unlived;  
But if faced with courage, need not be lived again.

-Maya Angelou, *On the Pulse of the Morning*

# Housekeeping

## RECORDING

### DISCLOSURE:

This instructional webinar is being recorded and will be posted for viewing at [www.amityfdn.org/tpa](http://www.amityfdn.org/tpa)

## TO JOIN BY

### TELEPHONE:

Dial [669-444-9171](tel:669-444-9171)

Toll Free 833-548-0276

### Meeting ID:

914 5107 8508

### Passcode:

710132

## QUESTIONS:

1. We will read questions aloud from the chat during the slide presentation
2. Use the “Chat” feature to type in your question
3. “Send” your chat questions to “Everyone” (as others may have the same question)
4. Team members will only respond to questions that are entered into the chat

If you are connected by telephone, press \*9 to raise your hand during a question checkpoint and we will ask you to unmute yourself so your question may be answered.

*If we cannot answer your question in full during the webinar, or you do not wish to ask publicly, please contact us through email at [TPAgrants@amityfdn.org](mailto:TPAgrants@amityfdn.org)*

# Agenda

- **1 - Introduction**

- Care First Community Investment / CFCI Cares
- TPA


- **2 - Funding Opportunity Information**

- Year 2 CFCI Funding Opportunities chart
- Key dates & terms • Eligibility • Eligibility flow chart
- Requirements • Selection process • Scoring

**Q+A Checkpoint – 15 Minute Limit**

- **3 - Application**

- Checklist
- Application walkthrough
- Final Q+A



# Agenda Item 1: Introduction to CFCI and TPA






# The Year 2 CFCI Care Grant – Origin Story

- In 2021, the Los Angeles County Board of Supervisors established the Board Budget Policy on Care First and Community Investment (CFCI).
- CFCI came out of ballot Measure J, passed by LA County voters in 2020 and tentatively ruled as unconstitutional.
- CFCI sets aside 10% of locally generated unrestricted revenue every year to **be invested directly into communities** and **alternatives to incarceration** as a **response to ongoing racial injustice**.
- The revenue is distributed as funding in two manners:
  - Via County Departments
  - Via a Third-Party Administrator
- **Required reading:** The CFCI Year 2 Report – August, 2022  
[https://file.lacounty.gov/SDSInter/ceo/ati/1129050\\_FinalCFCIYear2Report08.18.22.pdf?utm\\_content=&utm\\_medium=email&utm\\_name=&utm\\_source=govdelivery&utm\\_term=](https://file.lacounty.gov/SDSInter/ceo/ati/1129050_FinalCFCIYear2Report08.18.22.pdf?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=)

# What is a Third-Party Administrator (TPA)?

- The TPA manages and distributes a portion of these funds.
- Amity Foundation was selected through a “competitive bid” process.
- Amity is responsible for distributing \$104 million over three years across 13 Program Areas.
- The Program Areas meet the goal of equitably increasing access to funds for:
  - Youth development & education;
  - Workforce development & placement;
  - Assistance with housing;
  - Violence & exploitation prevention;
  - Reentry services.
  - *Priority is given to organizations that have historically experienced barriers to accessing County funding.*



# Agenda Item 2: Funding Opportunity Information



Year 2 Spending Plan CFCI-Funded Programs (3-Year Grants) Three-Year Term begins upon execution of the Contract between the Contractor and Service Provider.	Minimum and Maximum Award Amounts Available	Total 3-year Funding Amount Available
<p><b>Program Area 9: Community Operated Youth Centers</b> - This proposal supports the reclamation of existing, vacant spaces in LA County by community-based organizations (CBOs) who, along with local youth and residents, will shape the process of transforming these spaces into youth and community resource hubs. These youth centers will provide system-impacted and marginalized Black and Brown communities with much-needed programming and services. The hubs will act as safe and supportive spaces encouraging youth development, educational access, and job readiness while decreasing justice system involvement and community violence.</p>	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<p><b>\$34,935,000</b></p>
<p><b>Program Area 10: Expanding Safety in Los Angeles County</b> - Provide communities in Los Angeles County with the resources to combat and prevent violence within predominantly Black and Brown communities. By expanding the capacity of violence intervention agencies, they can have an increased impact in engaging in crisis response and creating community safety for underserved and marginalized individuals.</p>	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<p><b>\$32,640,000</b></p>
<p><b>Program Area 11: Job Readiness, Training, and Placement for Adults</b> - This program will enable people of all walks of life to be as healthy and active as possible by assisting them to maintain the highest quality of purpose, improving the quality of their lives. Certified job training and reentry services will be offered for both men and women and will teach people how to rise above their circumstances of poverty, hurt, sickness, and depression gives them hope in overcoming life's daily trials and tribulations. This program will also look to partner with employers that can assist the reentry population and build key skills to find gainful and consistent employment. The goal of this proposal is to implement increased programming, and to create and implement effective employer-driven training programs that will connect the existing and emerging skills needs of employers with underserved workers and help systems-impacted individuals find and keep quality jobs in underserved areas of LA County.</p>	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<p><b>\$10,200,000</b></p>
<p><b>Program Area 12: Healing-Informed Arts Project</b> - This project will give young people access to healing-informed, culturally relevant arts programming. Youth will be able to use the arts as a method of self-expression and create meaningful connections with caring adults. The arts will also serve as a reentry strategy, helping youth returning to community. The arts will serve as a pathway to healing trauma, learning art skills, and mentorships opportunities. The arts will help youth retell their stories, foster empathy, and create opportunities for system-impacted youth.</p>	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<p><b>\$4,485,000</b></p>
<p><b>Program Area 13: Satellite Sites in Gang Impacted Communities to Work with Active Gang Members</b> - Although gangs and their members are known to be the ones who bring destruction to their respected communities, many times, it is forgotten that they are community members themselves, who at one point were the children growing up in those communities. These members impact communities in many ways, unfortunately in a negative more than a positive. This program will specifically target active gang members regardless of age, gender, ethnic background or beliefs, in hopes of building positive relationships that can affect their lives and the safety of the community in many ways. The program will also focus on the faith aspect of transformation in the lives of gang members. If the lives of gang members are transformed, that will change a home, a home that is changed can change a neighborhood, and a neighborhood that is changed can transform a community.</p>	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<p><b>\$4,485,000</b></p>
<p><b>Program Area 14: Increasing Food Access in Los Angeles: Urban Agriculture &amp; Training Program</b> – This project will promote a community-centered and intergenerational approach to urban agriculture to address food insecurity with strong emphasis around workforce development, mentorship, and social entrepreneurship for youth and adults.</p>	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<p><b>\$4,080,000</b></p>

† Note: Organizations may submit applications for funding higher than the maximum totals. Any requests that are higher than the annual/total amounts will be evaluated based upon funding availability. Applications above the maximum thresholds may be reduced, not awarded, or multiple awards may be made from a single application. Amity reserves the right to adjust or reduce the amount of funds awarded to individual organizations as needed.

<b>Year Two Spending Plan</b> <b>CFCI-Funded Programs (3-Year Grants)</b> <u>Three-Year Term begins upon execution of the Contract between the Contractor and Service Provider.</u>	<b>Minimum and Maximum Award Amounts Available</b>	<b>Total 3-year Funding Amount Available</b>
<p><b><u>Program Area 15: Bridge Housing</u></b> - The project will provide bridge housing, supportive services, and strategies for addressing criminal justice involvement by adding expungement specialists to treatment teams to work with individuals to complete the court-ordered process to “seal” or remove old charges from their legal records which will give them better job and housing opportunities. The project will provide a homelike setting with programs and services implemented by staff with similar backgrounds and lived experiences, creating a more welcoming environment and staff that can relate to participants’ needs and challenges to better support their individual job and housing goals.</p>	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<p><b>\$3,825,000</b></p>
<p><b><u>Program Area 16: Release, Education, Neighborhood Treatment, Reintegration, and Youth Empowerment</u></b> - This project will equitably reduce mass incarceration for men, women, and youth 18+ in the judicial system in Los Angeles County. This program will prioritize the development and implementation of creative solutions such as job placement, anger management, breaking barriers, alternative parenting, housing and mental health. Helping men, women, and youth 18+return to productive lives after incarceration will make Los Angeles County a safer and better community.</p>	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<p><b>\$2,358,750</b></p>
<p><b><u>Program Area 17: Residential Treatment for Survivors of Sexual Exploitation</u></b> - Sexual exploitation is inherently a system of gender-based inequality and violence, existing at the intersection of sexism, racism, and classism. The sex trade preys upon marginalized populations like homeless youth, foster youth, and sexual minorities as well as vulnerable women - those with histories of sexual abuse, domestic violence, homelessness, mental health conditions, substance use disorders, disabilities, and immigration status. Women of color are disproportionately represented among those who face criminal charges for prostitution. This project will help to move affected individuals away from incarceration toward treatment interventions, ultimately gaining the agency, resources, and support needed to leave “the life” behind.</p>	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<p><b>\$1,530,000</b></p>
<p><b><u>Program Area 18: Indigenous Youth Empowerment Program</u></b> - This program will work with community-based organizations, schools, and government entities as a preventative measure for youth who were part of the justice system. This program will be guided by an Indigenous approach to ensure holistic wellness by providing services like tutoring, outdoor activities, cultural programming and education, as well as weekly family-style dinners. The program welcomes all youth, regardless of their ethnicity, to reconnect and reclaim their Indigenous roots. By addressing the youth’s needs and providing them the necessary tools, resources, and skills to become leaders in their communities, we can further prevent them from falling into the criminal legal system as they develop into adulthood. The community-led diversion program has three goals: raise academic achievement, promote healthy choices and personal empowerment, as well as promote cultural and community involvement.</p>	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<p><b>\$1,275,000</b></p>

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<b>Year Two Spending Plan</b> <b>CFCI-Funded Programs (3-Year Grants)</b> <b><u>Three-Year Term begins upon execution of the Contract between the Contractor and Service Provider.</u></b>	<b>Minimum and Maximum Award Amounts Available</b>	<b>Total 3-year Funding Amount Available</b>
<b><u>Program Area 19: Youth Justice Program</u></b> - This program will provide early intervention and preventative services to youth who are in or at risk of involvement in Los Angeles County's juvenile justice system, most of whom also have open cases in Los Angeles County's child welfare system. This program will reduce justice system involvement for these young people in Los Angeles County by providing them with critical systems navigation services and linking them to youth development services as early as possible (i.e. pre-trial) that are non-punitive and promote healing. The program will accomplish its mission by organizing and mobilizing community volunteers who all must ascribe to and will all be trained according to core values, including social justice, anti-racism and respect for the community.	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<b>\$1,275,000</b>
<b><u>Program Area 20: End Exploitation and Create a Safer Community for Women</u></b> - This project will create a safer community for women, children, and families by equitably helping survivors of commercial sexual exploitation and sex trafficking lead a life free from sexual coercion, force, fraud, perpetration, manipulation, and criminal involvement by helping victims leave a life of abuse, violence, and fear by empowering them to reach their full potential through their journey of personal and professional development, emotional healing, physical safety, wellbeing, peer support, mentorship, and service as evidenced by the use of trauma informed evidence-based mental health practices as the core clinical programmatic and participant tools of engagement to evaluate behavioral health goals and objectives and utilize these outcomes as well as participant input to help inform mental health services, create opportunities for continued innovative, culturally competent practices for sexually exploited women and Transitional Age Youth (TAY) age 18 and up.	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<b>\$1,275,000</b>
<b><u>Program Area 21: From Treatment, Diversion, or Jail to Work</u></b> - This project will equitably reduce justice system involvement for those who have been in the criminal legal system and prevent or reduce justice involvement for those with substance use disorder and/or experiencing housing instability.	<ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul>	<b>\$1,275,000</b>

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## KEY DATES / DEADLINES / TIMELINE

<b>Funding Opportunity Release</b>	July 17, 2023
<b>Optional Funding Opportunity Webinars</b>	July 26 @ 12 Noon – 2:00PM Pacific Time Aug. 2 @ 5:00PM – 7:00PM Pacific Time
<b>Optional Budget Form Webinar</b>	Aug. 2 @ 12 Noon – 1:00PM Pacific Time
<b>Written Questions Deadline</b>	Aug. 28, 2023 @ 5:00PM Pacific Time
<b><i>Submission Deadline</i></b>	<b><i>September 1, 2023 @ 5:00PM Pacific Time</i></b>
<b>Expected Contract Start Date</b>	December, 2023 or Upon Approval

## TERMS

- Selected Year 2 CFCI Funding Opportunity programs and projects shall begin upon full contract execution on or around December 2023.
- All funds shall be spent within 36 months of the contract start date.

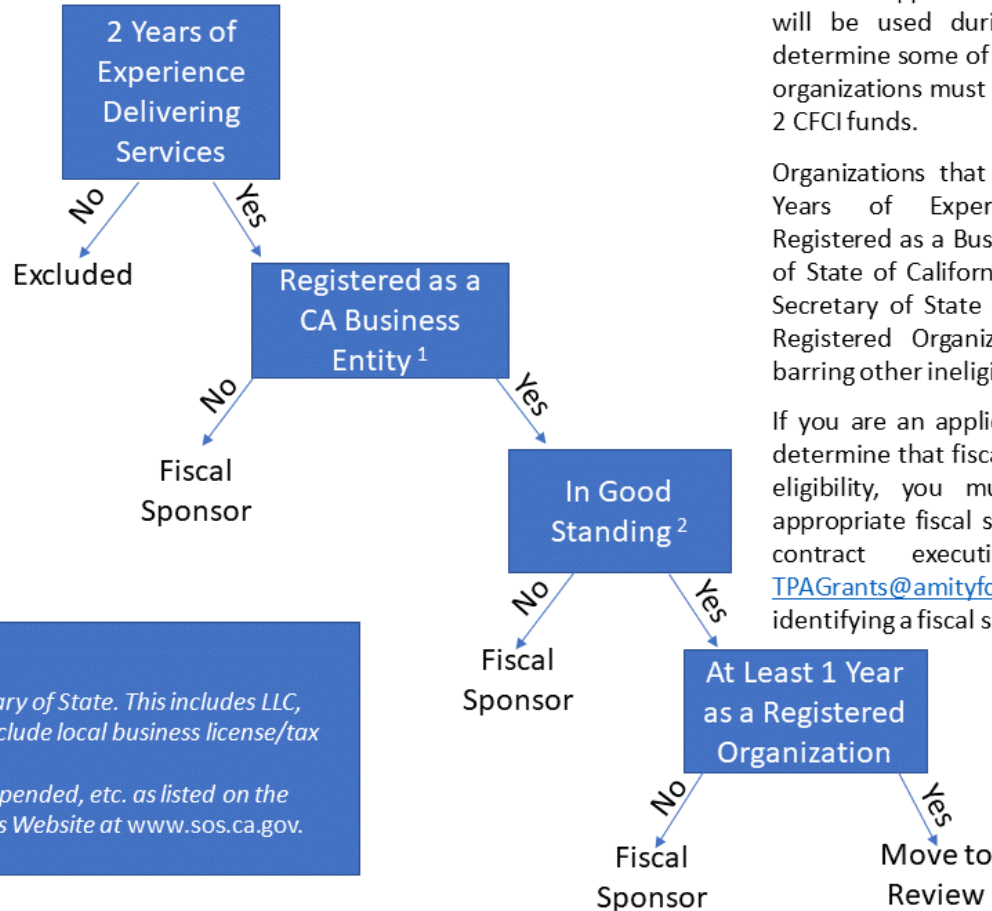
# Eligibility

- Open to organizations that have provided direct services to individuals and families for 2 years or more.
- This includes nonprofits, business entities, faith-based organizations, and organizations with fiscal sponsorship.
- All applicants (or fiscal sponsors) must be registered with the California Secretary of State & in existence for at least 1 year.
- All applicants (or fiscal sponsors) must have a status of Good Standing with the California Secretary of State.  
<https://bizfileonline.sos.ca.gov/search/business>.
- All applicants must be located within the County of Los Angeles and serve LA County ZIP codes.



# Do I Need A Fiscal Sponsor?

## Eligibility Flow Chart – Path to Fiscal Sponsor



After the application deadline, the tool to the left will be used during preliminary screening to determine some of the standards of eligibility that organizations must meet in order to apply for Year 2 CFCI funds.

Organizations that meet the requirements of 2 Years of Experience Delivering Services, Registered as a Business Entity with the Secretary of State of California, In Good Standing with the Secretary of State of California, and 1 Year as a Registered Organization, will move to review barring other ineligibility.

If you are an applicant using this chart, and you determine that fiscal sponsorship will secure your eligibility, you must have an approved and appropriate fiscal sponsor agreement in place by contract execution. Contact Amity at [TPAGrants@amityfdn.org](mailto:TPAGrants@amityfdn.org) if you would like help identifying a fiscal sponsor.

### Notes:

1. Registered with CA Secretary of State. This includes LLC, Corp., 501(c)(3), and must include local business license/tax license (if applicable).

2. Cannot be terminated, suspended, etc. as listed on the California Secretary of State's Website at [www.sos.ca.gov](http://www.sos.ca.gov).

# Requirements

- Four attachments: 1. the organization's most recent tax return (Form 990), prefer 2022; 2. documentation of the organization's business / legal status; 3. insurance documentation; 4. characteristics of the applicant organization's leadership.
- Proof of insurance will be required before award contracts can be executed. Required insurance limits will be provided on the application.
- Applying organizations and proposed projects must be located within the County of Los Angeles.
- Organizations in lowest services / highest needs ZIP codes will be prioritized. (See the JENI / JESI indexes at [www.CatalystCalifornia.org](http://www.CatalystCalifornia.org))
- One application per organization accepted.

# Selection Process

- Organizations must apply through the online application portal (available at the [www.amityfdn.org/tpa](http://www.amityfdn.org/tpa) website).
- All applications must be submitted by Friday, Sept. 1, 2023, 5:00PM Pacific Time.
- Applications will be reviewed and scored by independent reviewers using uniform scoring criteria.
- Organizations with annual operating budgets of less than \$1,500,000 shall be prioritized for award.
- Organizations with budgets larger than \$1,500,000 will be considered after smaller organizations. Larger organizations that subcontract will be prioritized among the remaining larger organizations for awards, subject to available funding.
- Organizations serving lowest services, highest need ZIP codes in Los Angeles County shall be prioritized for award.
- Amity may clarify information in a submitted application, including verification through outside sources, site visits, or other measures.
- Evaluation and award processes are considered final.

# Scoring

All proposals will undergo a preliminary screening to ensure completeness and that minimum eligibility requirements have been met.

Screening	Total Points Possible
Application is complete; organization is viable & eligible	Pass / Fail
Organization has an annual budget under \$1.5 million and has never been funded by LA County	10 Points
Organization is in & serves areas that are lowest services / highest needs	10 Points
<b>POINTS AVAILABLE</b>	<b>20 POINTS</b>

Once an application passes screening and is scored for priority, independent reviewers will be instructed to use the following tool to score each proposal. Applications that do not pass screening will be declined. Priority points and external reviewer scores will be added to create a final score.

Scoring Area	Total Points Possible
Organizational experience & capacity	10 Points
Project is achievable and relevant; budget is feasible and reasonable	20 Points
Board/leadership and staff reflect the demographics and experience of the population served	10 Points
<b>POINTS AVAILABLE</b>	<b>40 POINTS</b>

# Q&A Checkpoint – 15 Minute Limit

***If you have questions about information on the slides so far, put your questions in the chat for Amity team members.***

***Email us at [TPAgrants@amityfdn.org](mailto:TPAgrants@amityfdn.org) if we cannot answer your question in full during the webinar.***

**The full Q&A can be found at [www.amityfdn.org/tpa-q/a](http://www.amityfdn.org/tpa-q/a)**



LOS ANGELES COUNTY  
**JUSTICE  
CARE AND  
OPPORTUNITIES**  
DEPARTMENT



# Agenda Item 3: Checklist and Application Walkthrough



# Application Checklist

## Document + Information-on-Hand Checklist

- Organization's most recent tax return (Form 990, 2022 preferred)
- Proof of professional status (501c3, LLC, Fiscal Sponsor Agreement)
- Insurance documentation (not scored!)
- Demographic breakdown of organization's leadership (Leadership Characteristics Template – form provided)
- ZIP code(s) served
- Funding request and program/services plan: Desired amount over 3 years, staffing, milestones, timeline, outcome (impact), etc.
- Budget form (Budget Form Template – form provided)

## Deadlines

- Answers to written questions by 5:00PM on Aug. 28, 2023
- Completed application submission by 5:00PM on Sept. 1, 2023

***For the remaining slides, Amity will provide a live walkthrough of the application and explanation of application questions. The PowerPoint deck will be available to all on Amity's website, and screengrabs will be provided in lieu of the live demonstration.***

***There is a Question & Answers (Q&A) page at [www.amityfdn.org/tpa-q/a](http://www.amityfdn.org/tpa-q/a) available to all.***

***Answers will be updated and notifications will be sent out regularly that the Q&A has been updated.***

***Amity is accepting questions ABOUT the Funding Opportunities through 5:00PM on Aug. 28, 2023 at [TPAGrants@amityfdn.org](mailto:TPAGrants@amityfdn.org).***

***Don't send in your answers to the questions IN the application! The "Written Questions" deadline is ONLY for questions regarding the process or the application itself.***



# Final Q&A Checkpoint

**Thank you for your time!**

***If you have questions about the application, please put them in the chat for Amity team members.***

***Email us at [TPAGrants@amityfdn.org](mailto:TPAGrants@amityfdn.org) if we cannot answer your question in full during the webinar.***

**The Questions & Answers can be found at: [www.amityfdn.org/tpa-q/a](http://www.amityfdn.org/tpa-q/a)**

LOS ANGELES COUNTY  
**ATI OFFICE**



Alternatives to Incarceration  
"Care First, Jails Last"



## Eligibility Requirements

### ELIGIBILITY

• **This funding opportunity is open to organizations that provide direct services to individuals and families and have a minimum of 2 years of experience providing those services. This includes:**

a. Non-profit organizations with 501(c)(3) status as determined by the Internal Revenue Service.

b. Organizations applying through a fiscal sponsor.

*-An acceptable fiscal sponsor will be a nonprofit organization with at least two (2) years of experience as a fiscal sponsor providing fiduciary oversight, financial management, insurance, and/or other administrative services to smaller organizations outside of / in addition to the applicant.*

*-Fiscal sponsors must be based in California, must be registered with the California Secretary of State, and must have a status of "Good Standing."*

*-The fiscal sponsor must be willing to obtain insurance at the required amounts of coverage, and name the applicant (provider organization), the County, and Amity Foundation as additional insured.*

*-Amity will, at its sole discretion, determine if a fiscal sponsor's documentation is sufficient and acceptable, or if additional information is needed. Amity reserves the right to not accept an applicant based upon review of a fiscal sponsor's experience and documentation.*

**Please contact Amity if you would like help identifying a fiscal sponsor.**

c. Business entities (e.g., Limited Liability Corporation [LLC] determination, Professional Corporation determination).

• All applicants (or fiscal sponsors, if the applicant is applying with a fiscal sponsor) **must be registered with the California Secretary of State for at least one year and have a status of "Good Standing."**

**Amity will use the <https://bizfileonline.sos.ca.gov/> website to determine Good Standing.**

• Organizations / fiscal sponsors (if applicable) must be **registered to do business in Los Angeles County / City of Los Angeles (business license) at the time of award.**

• If you are applying with a fiscal sponsor, **do not provide the fiscal sponsor's annual budget information for Attachment #1.** All organizations should **provide their own annual budget / financial documents** to fulfill the requirements for Attachment #1.

• No funds are to be used for law enforcement purposes.

• Funding CANNOT go to projects that benefit Amity Foundation. Projects that take place on Amity campuses, recruit participants through Amity, or may, in any other way, benefit Amity Foundation will not pass eligibility requirements.

• **Applying organizations must be located within the County of Los Angeles.**

• Fiscal sponsors must be based in the State of California.

• Funded projects must be located within the County of Los Angeles.

• Applicants must identify the specific location(s) to be served and provide ZIP code information.

• **All CFCI funds shall be used to transform Los Angeles County with programs that serve chronically under-resourced communities and address negative outcomes caused by racially driven criminal legal system inequities and long-term economic disinvestment.**

## Section 1 - Contact Information

### Agency/Organization Contact

*Name of your organization & information about the person who leads the organization.*

1. Agency/Organization Name

First Name

2. Last Name

3. Title or Role:

### Project/Request Contact

*Information about the person to be contacted about this application.*

First Name

4. Last Name

5. Title or Role:

6. E-mail Address

*For the person to be contacted about this application*

Primary Phone

xxx-xxx-xxxx

Other Phone

xxx-xxx-xxxx

### Fiscal Sponsor

*If you are using a fiscal sponsor, this section is required.*

If you are applying through a fiscal sponsor, provide the sponsor's information here.  
If you are not using a fiscal sponsor, skip this section and proceed to Section 2 - "Organizational Information".

Fiscal Sponsor Organization Name

Fiscal Sponsor Organization Employer Identification Number (EIN)

Fiscal Sponsor Organization Address

*Street Address 1*

*Street Address 2*

*City, State Zip Code*

Fiscal Sponsor Contact Person

*Prefix First Name Last Name*

*Title*

*Email Address*

**Section 2 - Organizational Information**

**Organization Details**

7. Street address where organization's administrative office is physically located (Headquarters):

City      State

ZIP Code

8. Is your Headquarters located outside of LA County?

9. What is the address of the location where you provide services?

If you provide services at more than one location, list the address that is most closely related to this application (see the **JENI and JESI maps** for information on high needs, low services ZIP codes).

Services address - street name and number:

Services Address City      Services Address State

Services Address ZIP Code

10. Do you currently use the address provided above for services?

Select "Yes" below if you currently provide services at this location.

Select "No" if you have never provided services at the above address.

Services address is currently in use:

If you answered "No", please provide more detail below:

11. Please explain exactly where your services are provided (address, school district, neighborhood, Indigenous community, church community, etc.). Give as much detail as possible about the location where people go to receive your services.

Are you currently providing services outside of LA County?

Mailing address for organization - street name and number:

Mailing City      Mailing State

Mailing Zip Code

12. What is your organization's mission?

**Try to limit your response to 100 words.**

13. What are the direct services that your organization provides to individuals and families in the community, and what is the need your services address?

**Try to limit your response to 250 words.**

How many years have you been providing these services? Note: We are seeking organizations or executive staff that have at least 2 years of experience providing direct services in the Program Area that they are applying for.

**Numbers only.**

14. In which languages do you provide services? Note: You can list languages spoken by staff and languages for which your organization has access interpreters / translation.

**Try to limit your response to 250 words.**

15. What are your techniques for engaging diverse participants using culturally appropriate outreach and services? For example, if you serve Indigenous or Transgender or Youth participants, what are the things you do to reach them, and how do you keep them engaged in your programs?

**Try to limit your response to 500 words.**

### **Financial Information**

16. What was your total annual organizational budget in 2022?

17. If your annual organizational budget is over \$1.5 million, enter the total below.

If you would like us to consider additional information, please add it here.

(For example, you may want to explain if your budget in 2022 was larger or smaller than usual because of an increase/decrease in funds due to COVID-19, or, you received a large one-time donation that made your budget seem larger than it usually is.)

If not, or if this question does not apply to your organization, please enter "N/A".

**Try to limit your response to 100 words.**

18. If your annual organizational budget is over \$1,500,000 a year, do you intend to subcontract to smaller organizations using the funds you receive through this application?  
List and describe any subcontractors and their role in this program or project.  
If not, please enter "N/A".

**Try to limit your response to 250 words.**

19. Do you have any outstanding audit financial claims **IN THE LAST 5 YEARS?**

If **yes**, please describe the nature of the **financial claim**, the **amount**, and the **date** of the claim.

20. Have you ever received a grant, funded contract, and/or funding from Los Angeles County? This includes any awards received from the Year 1 CFCI / Non-CFCI Funding Opportunities (Program Areas 1-8). This information will be confirmed during screening, and responses that do not accurately reflect awarded funds may result in the disqualification of your application.

Required: What was the funding source (department or office that awarded the funds) and funding amount received? If you selected "No," enter "N/A" in the text box below.

**Try to limit your response to 100 words.**

### Section 3 - Program or Project Information

#### Request Information

21. What is the **total amount of funding** over three years that you are requesting in this application?

The minimum amount of funding over three years is \$150,000; the maximum is \$1,200,000. This amount should be the same as **Cell B3** in the Budget Form, "Total Amount for Entirety of Project".

**NOTES: 1. You must ask for the same amount in each program year. 2. Program / Project Budgets may be adjusted by Amity; your organization's formal agreement to the changes will be required in order to receive funding.**

**Provide a number response.**

**Budget:** Download and fill out the **Budget Form** in order to explain how you intend to spend the funds.

The Budget Form provides rows where you can list staff and describe their importance to the project, list supplies and non-personnel expenses and their necessity, and also list other expenses such as insurance, fiscal sponsorship, rent, and utilities.

**Only Excel files (.xlsx) can be uploaded.**

If you cannot upload an Excel file, please contact **Amity** about converting your attachment to the correct file type.

22. Upload the completed Budget Form.

Note that once you choose your file you will need to click on the **Upload** button in order to add your Budget Form to your application.

## Who Do You Intend to Serve?

23. Click to select the ranges below that best describe the ages of the people your program or project will serve.

Select "All Ages" if you will serve all ages; otherwise, select as many as apply. PLEASE **DO NOT** SELECT EVERY RANGE.

24. Click to select the options below that best describe the race/ethnicity of the people your proposed program or project will serve.

Select all that apply.

If you selected **Other** above, please describe:

25. Select the options below that best describe the gender of the people your program or project will serve.

Select all that apply.

If you selected **Other** above, please describe:

26. Select the characteristics below that best describe the population your program or project will serve.

Select all that apply.

If you selected **Other** above, please describe:

27. How many **unduplicated** people/participants **per year** do you intend to serve with the funding amount that you are requesting?

Provide a number response.

28. How many staff or volunteers **per year** will you need to serve the number of participants you stated in Question 27, above?

Provide a number response.

## Staff, Board, and Leadership Characteristics

**Diverse and Representative Staff and Leadership** The Year 2 Care First Community Investment Funding Opportunity is intended to benefit community-based organizations that are led and staffed, at least in part, by Black, Brown, Indigenous, People of Color, Transition-Age Youth, Transgender, Gender Nonconforming, Intersex, LGBQA+, and People with Lived Experience.

29. What are the percentages of **DIRECT SERVICES STAFF / VOLUNTEERS** who identify as / reflect the following races / ethnicities?(Select all that apply.)

Note that totals must add up to 100%.

30. Which community characteristics below best describe your organization's **DIRECT SERVICES STAFF / VOLUNTEERS**?

Select all that apply.

31. What are the percentages of **BOARD AND EXECUTIVE LEADERSHIP** who identify as / reflect the following races / ethnicities?(Select all that apply.)

Note that totals must add up to 100%.

32. Which community characteristics below best describe your organization's **BOARD AND EXECUTIVE LEADERSHIP**?

Select all that apply.

### High Need, Low Services Areas

Organizations in and serving ZIP codes determined to be highest need / lowest services will be prioritized for award.

Amity will use the **Justice Equity Needs Index (JENI)** to help determine high need. You can access the index at this link: [JENI](#).

Amity will use the **Justice Equity Services Index (JESI)** to help determine low services. You can access the index at this link: [JESI](#).

33. Which Los Angeles County Supervisorial Districts would your project or program serve? Select all that apply. For more information or for help identifying which Supervisorial Districts to select, please see the District Maps at [Supervisorial Districts](#).

34. Which Service Planning Areas (SPAs) would your project or program serve? Select all that apply. For more information or for help identifying which Service Planning Areas to select, take a look at the LA County Department of Public Health [Service Planning Areas](#).

35. List the ZIP codes you intend to serve with the project or program that you are proposing in this application. **Only list ZIP codes where you provide the majority of your services and/or conduct most of your outreach and recruiting.**

36. We understand that the JENI and JESI tools do not necessarily capture all high need populations with low services access, particularly Indigenous people. If you believe the JENI and JESI do not capture needs of your service population, tell us more, below. Feel free to use the above community characteristics, such as low income, Black, recent immigrant, etc. Enter "N/A" if your service ZIP code is highest need / lowest services or if this question is otherwise Not Applicable.



Try to limit your response to 250 words.

### About Your Program or Project

37. Describe the services and benefits that your proposed project or program will deliver to your service population. Include how participants will find out about and enroll in your program / project; any intake and/or screening process you may (or plan) to have. Provide the titles and/or number of staff and the major activities required to make your program or project successful. What will Year 2 CFCI funds allow your organization to do for your community?

Try to limit your response to 500 words.

38. What project milestones will you work to accomplish **over the first year of your project or program?** For instance, will you recruit, hire or train new employees or deliver a specific quantity of services, or engage new participants? List **four milestones** that relate to implementing your proposed project and try to use one sentence for each. Examples of milestones are listed below as a reference:

*Example: "Milestone 1 – Recruit, hire, and train two new Employment Coaches"*

*Example: "Milestone 2 – Enroll 40 new participants in our Job Skills Program"*

*Example: "Milestone 3 – Host monthly job fairs and employer networking gatherings"*

*Example: "Milestone 4 – Place 30 systems-impacted individuals in quality employment"*

Target is **100 words or less:**

39. What are some of the outcomes that you could measure to show that your program or project is having the intended effect on your participants / community? Outcomes are measurable, and show an increase or decrease in events, conditions, or behaviors. Examples of measurable outcomes might include:

*Example: "Outcome 1 – 60% of participants will increase financial stability by maintaining employment for 3 months or more"*

*Example: "Outcome 2 – Increase our network of employer partners by 30%"*

*Example: "Outcome 3 – 85% of youth served will increase job readiness through new skills"*

*Example: "Outcome 4 – 300 youth will increase prosocial participation by attending at least 1 community activity"*

Try to limit your response to 250 words.

*Note: Milestones and outcomes are subject to additional review and approval prior to contracting.*

40. How will the milestones (Q38) and outcomes (Q39) above respond to the specific needs of your service population / your community? **What would success look like for your project?**

Try to limit your response to 250 words.

### Section 4 - Other Information

#### Other Information

41. Are there any other Year 2 Program Areas that you are applying for to receive funds? Choose as many Program Areas as you are applying for:

42. What areas of technical assistance are you interested in?

Select all that apply.

If you chose "Other", above, please describe below.

Try to limit your response to 100 words.

## Attachments

### 1. Annual Organizational Budget Requirements

The Year 2 Care First Community Investment Funding Opportunity is intended to benefit direct service community-based organizations that have historically not received funds from LA County. Organizations with annual budgets that total \$1,500,000 or less will be prioritized. Applications will be accepted from organizations with annual budgets greater than \$1,500,000 (larger organizations); however, priority is given to those with budgets under \$1,500,000. If larger organizations submit a proposal that includes subcontracts with smaller organizations (below \$1,500,000 annual budget), that proposal will be prioritized among the remaining larger organizations for awards, subject to available funding.

If you are applying with a fiscal sponsor, **do not provide the fiscal sponsor's annual budget information for Attachment #1**. All organizations should **provide their own annual budget / financial documents to fulfill the requirements for Attachment #1**.

***Attachment Required to Fulfill #1: Most Recent Income Tax Return (prefer 2022).***

If you cannot provide a recent organizational Income Tax Return, please contact [Amity](#) about what you can upload as a substitute.

Note that once you choose your file you will need to click on the **Upload** button in order to add the attachment to your application.

### 2. Proof of Professional Status Requirement

Year 2 CFCI funds are intended to benefit organizations that provide direct services to individuals and families and that have a minimum of 2 years of experience providing services in the Program Area for which they are applying.

***Attachment Required to Fulfill #2: One of the below (A, B, C, or D). Only ONE of these is required.***

A. Proof of nonprofit 501(c)(3) status as determined by the Internal Revenue Service.

B. Fiscal sponsor documentation (see the definitions under the two asterisks [\*\*] below that will be used to determine whether or not a fiscal sponsor is acceptable).

C. Documentation that proves the organization to be a business entity with at least one (1) year of administrative experience in the Program Area for which the service provider is submitting the application (e.g., Limited Liability Corporation (LLC) determination, Professional Corporation determination).\*

D. **If you do not have the documents described in (A), (B), or (C),** attach a letter signed by your authorized official stating that "[NAME OF ORGANIZATION] is submitting this application with the willingness and intent to enter into an agreement with a fiscal sponsor prior to contract execution." \*\*

Note that once you choose your file you will need to click on the **Upload** button in order to add the attachment to your application.

**\* Business entity experience can be shown by previous contracts, grants, tax filings, audits, reports, or other available documentation. Amity will, at its sole discretion, determine if documentation is sufficient or if additional documentation is needed.**

**\*\* Fiscal sponsorship helps mitigate the potential for fraud, abuse, or waste by service providers.**

**A fiscal sponsor can assist with financial management, compliance, funds disbursement, human resources, and general grant management.**

**An acceptable fiscal sponsor will be a nonprofit organization with at least two (2) years of experience as a fiscal sponsor providing fiduciary oversight, financial management, insurance, and/or other administrative services to smaller organizations outside of / in addition to the applicant. (Amity will provide technical assistance to service providers in a variety of areas, but will not have access into the day-to-day fiscal operations of service providers.)**

**Fiscal sponsors must be based in California, must be registered with the California Secretary of State, and must have a status of "Good Standing."**

**The fiscal sponsor must be willing to obtain insurance at the required amounts of coverage, and name the applicant (provider organization), the County, and Amity Foundation as additional insured.**

**Amity will, at its sole discretion, determine if a fiscal sponsor's documentation is sufficient and acceptable, or if additional information is needed. Amity reserves the right to not accept an applicant based upon review of a fiscal sponsor's experience and documentation.**

### 3. Insurance Requirement

Organizations that receive awards through the Year 2 CFCI Funding Opportunity application process will be required to meet mandatory insurance limits. Organizations do NOT need to be currently insured—either in totality or for the specified rates—in order to apply.\*\*\*

**Insurance costs** are an allowable line item on an organization's project budget. Insurance costs added to your project budget must be limited to **new** insurance costs attributable to the proposed project; and/or **insurance costs over and above what you currently pay** for coverages that are required to contract for Year 2 CFCI funds. Required insurance amounts for Year 2 CFCI projects are as follows:

1MM Commercial General Liability; policy must name LA County, its agents, and Amity Foundation as additional insured

- \$2MM General Aggregate
- \$1MM Products / Completed Operations Aggregate
- \$1MM Personal and Advertising Injury
- \$1MM Each Occurrence

Professional Liability – Errors and Omissions

- \$1MM per claim
- \$2MM aggregate

Automobile Liability (if applicable; for instance, transporting clients)

- \$1MM Bodily Injury and Property Damage for each single accident
- Includes owned, leased, hired, and/or non-owned automobiles

Employers' Liability / Workers Compensation

- Coverage with limits not less than \$1MM per accident

Sexual Misconduct

- Limits not less than \$1MM per actual or alleged claim of sexual misconduct and/or molestation, abuse, harassment, mistreatment or maltreatment of a sexual nature
- \$1MM aggregate

**Attachment Required to Fulfill #3: One of the below (A, B, or C). Only ONE of these is required.**

*A. Certificate of Insurance (COI) with your current insurance provider.*

*B. A cost quote on the above listed coverages from an insurance broker.*

*C. If you cannot provide either (A) or (B), attach a letter signed by your authorized official stating that "[NAME OF ORGANIZATION] attests that we do not have any insurance policies or coverage at this time. [NAME OF ORGANIZATION] understands that we will be responsible for meeting required insurance limits prior to contracting."\*\*\**

Note that once you choose your file you will need to click on the **Upload** button in order to add the attachment to your application.

**\*\*\*Organizations do NOT have to pay for this coverage prior to applying for funds. However, organizations must meet the insurance limits listed above in order to contract for funding.**

#### **4. Board and Executive Leadership Names & Demographics Requirement**

The Year 2 Care First Community Investment Funding Opportunities are intended to benefit community-based organizations that are led and staffed, at least in part, by Black, Brown, Indigenous, People of Color, Transition-Age Youth, Transgender, Gender Nonconforming, Intersex, LGBTQA+, and People with Lived Experience.

***Attachment Required to Fulfill #4: Download, fill out, and upload the Leadership Characteristics Form at the link below.***

Download and fill out the **Leadership Characteristics Form**. Instructions on how to fill out the form are on the second tab, labeled "Instructions." **Download the form before you begin working in it—your changes to the online form will not be saved.**

If you do not collect information on the characteristics listed, leave the cells blank.

Remember that the characteristics of your leadership will be compared to the characteristics of your service population for priority points.

Upload the completed Leadership Characteristics Form.

**Only Excel files (.xlsx) can be uploaded.**

If you cannot upload an Excel file, please contact **Amity** about converting your attachment to the correct file type.

Note that once you choose your file you will need to click on the **Upload** button in order to add the attachment to your application.