

CFCI CARE GRANT  
(CARE FIRST COMMUNITY INVESTMENT)  
FUNDING OPPORTUNITY

YEAR 3  
PROGRAM AREAS 22 - 46

RELEASED OCTOBER 2, 2023

OCT. 11: APPLICATION WALK-THROUGH WEBINAR #1 12:00PM  
OCT. 18: APPLICATION WALK-THROUGH WEBINAR #2 5:00PM  
OCT. 18: BUDGET FORM WEBINAR 12:00PM

**DUE DATE: JAN. 5, 2024 5:00PM PACIFIC TIME**





## CFCI Care Grant (Care First Community Investment) Funding Opportunity - Year 3

### Background

On November 3, 2020, the voters of Los Angeles County approved Measure J, which directed the County to set aside at least 10% of the County's locally generated unrestricted revenues to address systemic racism through direct community investment and alternatives to incarceration. While Measure J was nullified by a court action, the Board of Supervisors (Board) established an Advisory Committee and charged the committee with developing spending recommendations that aligned with the intent and purpose of Measure J, now renamed Care First Community Investment (CFCI). Under direct Board authority, the Board of Supervisors adopted the core Measure J policies through the creation of Care First and Community Investment programs and budget set-aside.

CFCI adheres to the spirit of Measure J and the above-mentioned budget policy by allocating at least 10% of locally generated unrestricted revenue to be invested directly into communities and alternatives to incarceration to address the impact of racial injustice — in particular within the criminal legal systems. In addition, CFCI prohibits using these funds for carceral systems and law enforcement agencies. The CFCI Programs budget policy identifies how the County will determine the amount of locally generated unrestricted revenues in the general fund (net County cost) to be set aside for CFCI programs. LA County's new Justice, Care & Opportunities Department (JCOD), which was created by the Board of Supervisors in November 2022, is now responsible for the stewardship of CFCI. JCOD continues to follow the guidance of the Board of Supervisors, CFCI Advisory Committee, and CEO in ensuring that the CFCI funding goes to those who need it most.

On September 12, 2023, the LA County Board of Supervisors approved Year 3 allocations to further advance Los Angeles County's Care First, Jails Last vision using direct community investments and funding for alternatives to incarceration. The Year 3 allocations build upon the Year 1 and Year 2 CFCI investment (including American Rescue Plan Act funding). Funding is distributed in two ways: 1) via County Departments; and 2) via a Third-Party Administrator. In Year 3, the Third-Party Administrator is responsible for distributing approximately \$58MM through 3-year funding awards to service providers.

### About the Third-Party Administrator & Year 3 Funding Opportunities

Through a competitive bid process, Amity Foundation (Amity) was selected in March 2022 to act as Third-Party Administrator (TPA) to manage and distribute a portion of funds included in the CFCI spending plans. In Year 3, twenty-five Program Areas have been defined to prioritize housing, youth and youth services, small minority-owned businesses, reentry services, American Indian day care and family resource centers, and TGI mentorship, among many others. Additionally, priority is given to organizations that have historically experienced barriers to accessing County funding. All CFCI funds shall be used to transform Los Angeles County with programs that serve chronically under-resourced communities and address negative outcomes caused by racially driven criminal legal system inequities and long-term economic disinvestment.



PROGRAM AREAS

### CFCI Year 3 Funding Program Areas and Amounts Available

| <b>Year Three Spending Plan</b><br><b>CFCI-Funded Programs (3-Year Grants)</b><br><u>Three-Year Term begins upon execution of the Contract between the Contractor and Service Provider.</u>  | <b>Minimum and Maximum Award Amounts Available</b>  | <b>Total 3-year Funding Amount Available</b> |
|--|---|--|
| <p><b>Program Area 22:</b> Housing Project - Provide housing navigation, placement and stabilization support to people returning home. Case management and supportive services, and short to medium term move-in and rental assistance will be provided to people who have returned home within the last 18 months who are also working to increase their income to sustain their own rent.</p>  | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p><b>\$20,889,600</b></p>                   |
| <p><b>Program Area 23:</b> Holistic Out of School Time Enrichment/Youth Development For Reentry Youth - This concept will provide holistic out of school time enrichment services with a focus on prevention by applying a whole child approach, integrating culturally-centered youth services such as: academic support; arts; and athletics, with services that support a healthy family ecosystem that adapt to changing economic, practical, and emotional needs – all aimed at healing, strengthening, and breaking cycles of poverty, addiction, violence, and incarceration through a trauma-informed framework. This concept can expand services to teens by providing year-round after-school and summer programming that incorporates college preparation, career exploration, junior staff, and supporting Teen Centers with comprehensive programming. Teens will gain new opportunities to prepare for college and careers, develop leadership and professional skills, and develop positive relationships with peers and staff.</p> | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p><b>\$20,611,650</b></p>                   |

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| <b>Year Three Spending Plan</b><br><b>CFCI-Funded Programs (3-Year Grants)</b><br><u>Three-Year Term begins upon execution of the Contract between the Contractor and Service Provider.</u>   | <b>Minimum and Maximum Award Amounts Available</b>  | <b>Total 3-year Funding Amount Available</b>           |
|---|---|--|
| <p><b>Program Area 24:</b> Youth Academy/Pathways out of Poverty &amp; Non-Carceral Diversion - This concept supports and provides intervention and cost-effective prevention treatment to turn around the lives of troubled youth. Programs should seek to transform at-risk exposed youth by providing opportunities for growth and maturity through rehabilitation, education, problem solving techniques, psychological assistance, and individualized treatment. Youth become leaders by equipping them with the proper tools, effective treatment, education, and interventions to encourage positive lifestyles, reduce recidivism, and protect our communities. Systems-involved youth should be empowered and can be given rich opportunities and robust support through intensive education, individualized mobile case management, and life skills and career-readiness training opportunities to excel academically, professionally and in life. Mobile case management models are unique – meeting youth wherever they are in the community to facilitate connection and remove logistical barriers that may impede receiving support.</p>                                   | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$19,186,200</b></p> |
| <p><b>Program Area 25:</b> General Access to Funding for Small, Minority-Owned Businesses - This program seeks to increase access to capital and other education and information, technical assistance, and community connections for aspiring entrepreneurs and small businesses who are system-impacted or face historic disinvestment that leads to small business start-up, retention, growth, and success. Applicants can include a single organization or a team of organizations that could provide programs for aspiring entrepreneurs and/or small, minority-owned businesses. Services for these businesses could include, but are not limited to, education programs, including academies and workshops; technical assistance; access to capital and space/facilities; mentorship and networking opportunities; and other customized entrepreneurship and small business development opportunities. Projects and programs may serve specific Districts/SPAs or countywide with a focus on system-impacted business owners and/or customers and other high and highest tier need communities or areas according to the ARDI Equity Explorer Tool, JENI index or JESI index.</p> | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$7,369,500</b></p>  |



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|--|---|--|
| <p><b>Program Area 26:</b> Resource Movement Center - This project will provide services to help individuals (men, women, Transgender, Gender Nonconforming, Intersex) develop skills to help their reentry back into society by obtaining employment, housing etc. By initiating programs, we bring structure to help individuals with becoming self-sufficient by providing tools to help them with remaining housed. With structural services and property management companies being a part of this project, this program aims to house 100 individuals and families per month, averaging 1200 people per year.</p>  | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <b>\$12,706,650</b>                          |
| <p><b>Program Area 27:</b> Youth Development and Diversion through Sport and Play – Sport and play are viable supports that help prevent poor mental and physical health, justice system involvement, and help build resilience in the face of traumatic environments. This project will provide resources to youth development organizations across the county that are using sports and play to create pathways to lifelong well-being for youth in communities. This project will expand youth development to include sport and play creating more opportunities for youth. Youth sport and play can be during and after school and can be free sports programs. The JENI, JESI and ARDI Indices can be used as a guide, with an emphasis on Black Youth and particularly the AV, Inglewood and Compton communities. These resources can also support programs that use more individualized, dynamic and culturally relevant tools under Trauma Informed Care (TIC) and Healing Centered Engagement (HCE) which is an asset-based expansion on individualized youth assessment and treatment best practices. Sports and play and alternative activities can be a gang/gun violence intervention and these types of prevention programs will reduce negative law enforcement contact and save youth lives.</p> | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <b>\$12,706,650</b>                          |

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|--|---|--|
| <p><b>Program Area 28:</b> American Indian Day Care &amp; Family Resource Center - A childcare and resource center for the American Indian, Alaskan Native, and Indigenous communities in the Los Angeles County area that follows and promotes values and traditional practices that are important to the Native community. This center will be for working-class families and the childcare rates will be affordable. It will offer educational services, wellness services, job training and placement assistance and serve as a hub for community events and gatherings. Additionally, it would work in partnership with local organizations and government agencies to ensure that the needs and concerns of the local Native American, AIAN, and indigenous community are being heard and addressed.</p> | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$10,164,300</b></p> |
| <p><b>Program Area 29:</b> Reentry Education and Career Development Training - This program will serve the incarcerated and formerly incarcerated participants in Los Angeles County. The goal is to teach introductory courses inside the county's correctional facilities and enroll this population in a program that provides academic, life skills, and career development training. This program also aims to get participants enrolled into a community college or a vocational training program such as truck driving school by the end of the reentry program.</p>  | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$7,624,500</b></p>  |
| <p><b>Program Area 30:</b> Community Farms - This concept recommendation will support hyperlocal urban agriculture projects that cultivate, process and/or distribute agricultural products and food goods made from those agricultural products. As a local complement to macro agriculture, these projects will also create local jobs for youth and other community members and can also be an alternative to incarceration giving formerly incarcerated or system involved folks a new start in life.</p>  | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$6,375,000</b></p>  |

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| <p><b>Program Area 31:</b> A Better Tomorrow - This project would open or support mental health clinics with the ability to house individuals and provide 24-hour services where necessary. This program will allow individuals to create a greater version of themselves.</p>  | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$5,082,150</b></p> |
| <p><b>Program Area 32:</b> TGI Mentorship Project - The project provides an opportunity for the TGI (Transgender, Gender Nonconforming, and/or Intersex) community to receive culturally sensitive mentorship from Los Angeles County LGBTQIA+ leaders and allies. This program would utilize corporate business leaders, civic leaders, entrepreneurs, higher education leaders, and trade professionals for this diversion program. This project will take steps to reduce inequities for TGI people experiencing transphobia, discrimination, systemic oppression, housing insecurity, food insecurity, and mental health distress after being released from prison or jail.</p> | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$3,812,250</b></p> |
| <p><b>Program Area 33:</b> Youth Learning Community - These programs aim to catalyze the co-creation of autonomous learning and healing sanctuaries across Los Angeles for youth - especially system-impacted, BIPOC, queer, trans, immigrant, and disabled youth. Such sanctuaries will function as a safe haven, support, and enrichment space for system impacted BIPOC youth who thrive when engaged in trauma-informed, culturally sustaining, and restorative practices that center intergenerational healing and wellbeing for themselves and their communities.</p>   | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$3,710,250</b></p> |

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| <p><b>Program Area 34:</b> School-Based Youth Development Support Service - This project seeks to support students in high-need school districts. It recommends building partnership agreements between the schools and key community-based organizations (CBOs). The staff from selected CBOs would have on-campus presence at the districts' local middle and high schools as well as serve in facilitating referrals from within the schools to external community-based youth programming services. The school-based youth development services would fund culturally responsive programming focused on social-emotional youth mentorship and intervention on academic performance gaps (such as chronic absenteeism and/or tutoring services). At-large, the recommended project will promote positive outcomes among African American, Latinx, and Indigenous male, female, TGI, and gender non-conforming students.</p>   | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$3,554,700</b></p> |
| <p><b>Program Area 35:</b> 24/7/365 Youth Center - Youth centers will serve young people, ages 10-17, in high need areas by providing a safe place to go to socialize, get away from violence in their homes, and/or simply have a chance to have fun. It would offer live programming, healthy activities, and safe alternatives to being on the streets or at home -- including the establishment of youth sports leagues, to promote pro-social behavior, teamwork, leadership, and positive physical and mental development.</p>   | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$2,748,900</b></p> |
| <p><b>Program Area 36:</b> Community Mentoring Leaders Program and Community-Based Juvenile Reentry - Targeting underserved and systems-impacted youth (ages 13-17) who live in LA County, the projects provide ongoing in-person and virtual weekly workshops and offers: free meals; academic/professional support; mentorship; leadership training; arts-based activities; meditation/mindfulness practices; cultural/artistic enrichment, and financial aid. Topics include identity, life skills, wellness, success, intergenerational healing. Community service is also addressed. Children released into society need a positive, older role model to help get them onto the right path. Most juveniles return to offending. Instead of Probation officers, community-based organizations and programs who work with system involved youth can work firsthand with juvenile offenders and would be a great starting point for implementing this new idea of giving youth a role model.</p> | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$2,542,350</b></p> |





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|---|---|---|
| <p><b>Program Area 37:</b> Feeding the Unhoused - This project will establish facilities dedicated to preparing and serving fresh meals to those agencies that house and/or serve the housing unsecured.</p>  | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$2,032,350</b></p> |
| <p><b>Program Area 38:</b> Mommy Support - This program will provide holistic, mental and physical healthcare and return-to-work programs for Black pregnant women, their children and their families. We seek to increase positive birth experiences, birth outcomes, and healthier families in Black communities.</p>   | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$1,652,400</b></p> |
| <p><b>Program Area 39:</b> Seeking Equity in Medicine - This proposal seeks to increase the matriculation of underrepresented, marginalized, and disadvantaged minority college students into medical school and the healthcare field through longitudinal pathway programs, mentoring, community engagement, financial, and scholarly support. This program looks to stimulate and support these students to practice in their home communities and contribute to eliminating well documented health disparities in underserved and marginalized communities. This program will recruit underrepresented minority students and provide them with support and resources needed to ensure their success in matriculating into medical school and the healthcare field in order to reduce the disparities and inequities seen due to a lack of representation among these groups. Decreasing health disparities will improve physical wellness that will enable communities in LA County to seek employment, improve themselves, and seeks social justice for marginalized communities.</p> | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$1,420,350</b></p> |

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|--|---|---|
| <p><b>Program Area 40:</b> Multicultural Diverse Intensive Outpatient Project - Multicultural Diverse Intensive Outpatient Treatment for Substance Use Disorder for justice-involved populations in Los Angeles County. Programs should have a low patient-to-staff ratio, use evidence-based treatments (EBT), trauma-informed care, motivational interviewing, communication skills education, job and life skills training, fitness &amp; nutrition education, and housing placement; demonstrate innovative cultural competency, and patient advocacy.</p>   | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$400,000 per year for three years (\$1,200,000) †</li> </ul> | <p style="text-align: center;"><b>\$1,315,800</b></p> |
| <p><b>Program Area 41:</b> Mommy Mentors - This program reduces system involvement for young mothers in LA County by helping minority mothers decrease stress, increase support, and gain access to life skills which aids in an overall healthy and joyous birth. This project is essential due to the high African American infant and maternal mortality rates in LA County.</p>  | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$260,100 per year for three years (\$780,300) †</li> </ul>   | <p style="text-align: center;"><b>\$780,300</b></p>   |
| <p><b>Program Area 42:</b> Resources for Underserved Communities - This program area seeks to provide mentorship programs for all types of professional backgrounds to help the youth and adults craft their pathway to success by being actively involved in community events and think gatherings. This project will impact the lives of community members by providing resources that will inspire them to be actively involved in giving back to their community which will reduce crime rates and improve overall wellness, housing insecurity, and building corporations that will be all inclusive.</p> | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$214,200 per year for three years (\$642,600) †</li> </ul>   | <p style="text-align: center;"><b>\$642,600</b></p>   |
| <p><b>Program Area 43:</b> Healthcare Payment Assistance for Low Income and Underinsured Individuals - Funding will allow applicants to provide qualified low income and underinsured individuals with chronic illnesses the ability to afford their lifesaving treatments, healthcare and insurance. This assistance will help those from making the hard decision to either provide daily necessary essentials for their families or to get the medical help they so desperately need.</p>   | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$211,650 per year for three years (\$634,950) †</li> </ul>   | <p style="text-align: center;"><b>\$634,950</b></p>   |



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|--|---|---|
| <p><b>Program Area 44:</b> Fresh Food - This project would provide fresh food markets which provide healthier food options in underserved communities and also provide financial wealth courses.</p>   | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$170,000 per year for three years (\$510,000) †</li> </ul> | <p style="text-align: center;"><b>\$510,000</b></p> |
| <p><b>Program Area 45:</b> Unhoused Youth Support - This program will prioritize family reunification or support as the initial intervention for youth experiencing homelessness and improve the crisis response to serve both youth and young adults. Programs will be developing an effective systemic response and prepare youth for the workforce while focusing on serving populations of youth who are most in need of employment and training programs, including homeless and runaway youth.</p> | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$170,000 per year for three years (\$510,000) †</li> </ul> | <p style="text-align: center;"><b>\$510,000</b></p> |
| <p><b>Program Area 46:</b> Youth Programming in Communities of Color - This program will provide youth programming in communities of color. These programs will be created by people of color and operated by people of color to engage our youth with the hopes of imbuing and inspiring them to become strong, healthy individuals emotionally, physically, and mentally, so that they can live with a healthy dose of self-esteem, self-respect, and honor.</p>                                       | <ul style="list-style-type: none"> <li>• Minimum amount of each award: \$50,000 per year for three years (\$150,000)</li> <li>• Max amount: \$170,000 per year for three years (\$510,000) †</li> </ul> | <p style="text-align: center;"><b>\$510,000</b></p> |

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## SELECTION PROCESS

The selection process involves the following:

- Organizations must apply through the online application portal.
- All applications must be submitted along with required documentation through the online application portal. **Deadline to submit is Friday, January 5 2024, at 5:00PM Pacific Time.** Do not wait until the last day to get your application in.
- Applications will be reviewed and scored by independent reviewers using uniform scoring criteria. There is no process for appeal.
- Organizations with annual operating budgets of less than \$1,500,000 shall be prioritized for award.
- Organizations that have **not** previously received a services contract with LA County, including awards in Year 1 CFCI Program Areas 1-7 / Non-CFCI Program Area 8 and Year 2 CFCI Program Areas 9-21, shall be prioritized for award.
- Highest need, lowest services ZIP codes shall be prioritized:
  - Amity will use the **Justice Equity Needs Index (JENI)** to help determine high need. You can find the JENI at the link below:  
<https://www.catalystcalifornia.org/campaign-tools/maps-and-data/justice-equity-need-index>
  - Amity will use the **Justice Equity Services Index (JESI)** to help determine low services. You can find the JESI at the link below:  
<https://www.catalystcalifornia.org/campaign-tools/maps-and-data/justice-equity-services-index>
- Organizations that have annual budgets over \$1,500,000 (larger organizations) will be considered after decisions have been made on applications from organizations with annual budgets under \$1,500,000. If larger organizations submit a proposal that includes subcontracts with smaller organizations (below \$1,500,000 annual budget), that proposal shall be prioritized among the remaining larger organizations for awards, subject to available funding.
- No funds are to be used for law enforcement purposes.
- Amity reserves the right to clarify information in a submitted application, including verification through outside sources such as websites or other sources; reaching out to the organization; site visits; or other measures. If, through the verification process, inaccurate or false information is shown to have been included in the application, Amity reserves the right to disqualify the application and deny funding.

## FUNDING OPPORTUNITY WEBINAR (OPTIONAL)

Amity will hold two optional application webinars to review the funding opportunity and gather questions. All webinars are NOT mandatory, they are optional. You are welcome to attend either webinar. The same content will be presented in both webinars. You DO NOT need to attend both webinars. Webinars will be held on:



October 11, 2023, 12 Noon to 2:00PM Pacific Time

And

October 18, 2023, 5:00PM to 7:00PM Pacific Time

Amity will hold one optional webinar to review the Budget Form, a required attachment for the funding opportunity. The optional Budget Form webinar will be held on:

October 18, 2023, 12 Noon to 1:00PM Pacific Time

Registration is available on Amity’s website at <https://www.amityfdn.org/tpa>.

### KEY DATES/TIMELINE

|  |   |
|--|---|
| Funding Opportunity Release                    | October 2, 2023   |
| Optional Funding Opportunity Webinars          | October 11, 12 Noon-2:00PM Pacific Time<br>October 18, 5:00PM-7:00PM Pacific Time<br>October 18, 12 Noon-1:00PM Budget Form |
| Written Questions (about application) Deadline | January 2, 2024, 5:00PM Pacific Time  |
| Submission Deadline                            | January 5, 2024, 5:00PM Pacific Time  |
| Funding Opportunity Review and Contracting     | January - March 2024  |
| Expected Contract Start Date                   | April 2024 or Upon Approval   |

### WRITTEN QUESTIONS DEADLINE

Questions about the funding opportunity and application will be accepted until Tuesday, January 2, 2024 at 5:00PM Pacific Time. By “written questions,” we mean questions you may have ABOUT the application. Please **do not** email your answers to questions IN the application or any attachments—all applications for funds must be submitted along with required documentation through the online application portal. You may send your written questions to [TPAGrants@amityfdn.org](mailto:TPAGrants@amityfdn.org). Answers will be posted as a Questions & Answers (Q&A) page at the <https://www.amityfdn.org/tpa> website.

### ELIGIBILITY

- This funding opportunity is open to organizations that provide direct services to individuals and families and that have a minimum of 2 years of experience providing services in the Program Area for which they are applying. This includes:
  - a. Non-profit organizations with 501(c)(3) status as determined by the Internal Revenue Service.
  - b. Organizations applying through a fiscal sponsor.
    1. By the contract execution date, you must have a signed agreement in place with a fiscal sponsor that has been approved in writing by Amity, or the award will be rescinded.
    2. An acceptable fiscal sponsor will be a nonprofit organization that demonstrates sufficient experience as determined by Amity. Experience includes providing fiduciary





oversight, financial management, insurance, and/or other administrative services to smaller organizations outside of / in addition to the applicant.

3. Fiscal sponsors must be based in California, must be registered with the California Secretary of State for a minimum of one year prior to the application deadline, and must have a status of “Good Standing.”
4. The fiscal sponsor must be willing to obtain insurance at the required amounts of coverage, and name the applicant (provider organization), the County, and Amity as additional insured.
5. Amity will, at its sole discretion, determine if a fiscal sponsor’s documentation is sufficient and acceptable, or if additional information is needed. Amity reserves the right to not accept an applicant based upon review of a fiscal sponsor’s experience and documentation.

**Please contact Amity at [TPAGrants@amityfdn.org](mailto:TPAGrants@amityfdn.org) if you would like help identifying a fiscal sponsor.**

c. Business entities (e.g., Limited Liability Corporation [LLC] determination, Professional Corporation determination).

- All applicants (or fiscal sponsors, if the applicant is applying with a fiscal sponsor) must be registered with the California Secretary of State for at least one year prior to the application deadline and have a status of “Good Standing.”  
You can check your status at <https://bizfileonline.sos.ca.gov/search/business>. **If you have any questions, please contact us at [TPAGrants@amityfdn.org](mailto:TPAGrants@amityfdn.org).**
- Organizations / fiscal sponsors (if applicable) must be registered to do business in Los Angeles County / City of Los Angeles (business license) at the time of award.
- If you are applying with a fiscal sponsor, **DO NOT provide the fiscal sponsor’s annual budget** information for Attachment #1. All applicants should provide their own organization’s annual budget / financial documents to fulfill the requirements for Attachment #1.
- Funding CANNOT go to projects that benefit Amity Foundation. Projects that take place on Amity campuses, recruit participants through Amity, or may, in any other way, benefit Amity Foundation will not pass eligibility requirements.
- No funds are to be used for law enforcement purposes.

## GEOGRAPHIC AREA REQUIREMENT

- Applying organizations must have provided services within the County of Los Angeles for at least two years prior to the date of application.
- Fiscal sponsors must be based in the State of California.
- Funded projects must be located within the County of Los Angeles.
- Applicants must identify the specific location(s) to be served and provide ZIP code information.

Organizations in and serving ZIP codes determined to be lowest services / highest needs will be prioritized for award.



Amity will use the **Justice Equity Services Index (JESI)** to help determine low services. You can find the JESI at this link: <https://www.catalystcalifornia.org/campaign-tools/maps-and-data/justice-equity-services-index>

Amity will use the **Justice Equity Needs Index (JENI)** to help determine high need. You can find the JENI at this link: <https://www.catalystcalifornia.org/campaign-tools/maps-and-data/justice-equity-need-index>

## CONTRACT TERM

- Selected Year 3 CFCI Funding Opportunity programs and projects shall begin upon full contract execution on or around April 2024.
- All funds shall be spent within 36 months of the contract start date.

## ALL FUNDING SOLICITATION REVIEWS/AWARDS ARE FINAL

Evaluation is based upon the criteria outlined in the funding opportunity. The evaluation and award process is considered final and there is no process for appeal. Amity will offer declined organizations and individuals technical assistance to connect to training and support in an effort to strengthen their organizations and/or their applications for future funding opportunities.

## AWARD LIMITATIONS

No applicant shall be eligible to receive multiple awards in the same funding opportunity Program Area. Applicants are eligible to receive awards in separate Program Areas, subject to a review that determines that the services provided will be distinct and not overlap with any current or previous CFCI or Non-CFCI awards. Organizations that have not ever received funding from LA County, including awards in Program Areas 1-21, shall be prioritized for award.

## FUND DISTRIBUTION

Funded organizations shall receive a contract initiation payment within thirty (30) calendar days from the contract start date or upon the submission of all required contracting documents and attachments, whichever is later. Payments thereafter are expected to be disbursed quarterly (every three months), upon the completion of program/project deliverables and/or milestones.

## DATA COLLECTION AND REPORTING

All awardees will be required to collect and report services and outcome data monthly using an Amity-defined system as well as submit quarterly reports.

## COUNTY CONTRACT REQUIREMENTS

- Los Angeles County contract requirements will be included in the service contract and will be provided to potential awardees during the contracting phase.



- **Proof of insurance will be required before award contracts can be executed.** Awarded organizations must obtain insurance policies in the categories and amounts listed below in order to contract for Year 3 CFCI Funding Opportunity funds. Insurance costs are an allowable line item on an applicant’s project budget. Insurance costs added to your project budget must be limited to **new** insurance costs attributable to the project you are proposing; and/or **insurance costs over and above what you currently pay** for insurance that are required to contract for Year 3 CFCI Funding Opportunity funds. **Required insurance limits for Year 3 CFCI projects** are as follows:
  - 1MM Commercial General Liability; policy must name LA County, its agents, and Amity as additional insured
    - \$2MM General Aggregate
    - \$1MM Products / Completed Operations Aggregate
    - \$1MM Personal and Advertising Injury
    - \$1MM Each Occurrence
  - Professional Liability – Errors and Omissions
    - \$1MM per claim
    - \$2MM aggregate
  - Automobile Liability (if applicable, for instance, transporting clients)
    - \$1MM Bodily Injury and Property Damage for each single accident
    - Includes owned, leased, hired, and/or non-owned automobiles
  - Employers’ Liability / Workers Compensation
    - Coverage with limits not less than \$1MM per accident
  - Sexual Misconduct
    - Limits not less than \$1MM per actual or alleged claim of sexual misconduct and/or molestation, abuse, harassment, mistreatment or maltreatment of a sexual nature
    - \$1MM aggregate
- For organizations applying with a fiscal sponsor, the fiscal sponsor must be willing to obtain insurance at the required amounts of coverage, and name the applicant (provider organization), the County, and Amity as additional insured.
- Waiver of subrogation against Amity and the County must be included.

**PRIORITY POINTS, SCREENING, EXTERNAL REVIEW SCORING CRITERIA**

All proposals will undergo a preliminary screening to ensure completeness and that minimum eligibility requirements have been met. Priority points will be assigned according to the rubric below.

| Screening & Priority Points  | Total Points Possible |
|--|-----------------------|
| Application is complete; organization is viable & eligible                                     | Pass / Fail           |
| Organization has an annual budget under \$1.5 million and has never been funded by LA County.* | 10 Priority Points    |



| Screening & Priority Points (continued)  | Total Points Possible     |
|--|---------------------------|
| Organization is in & serves LA County high need, low services areas and populations. | 10 Priority Points        |
| <b>POINTS AVAILABLE</b>  | <b>20 PRIORITY POINTS</b> |

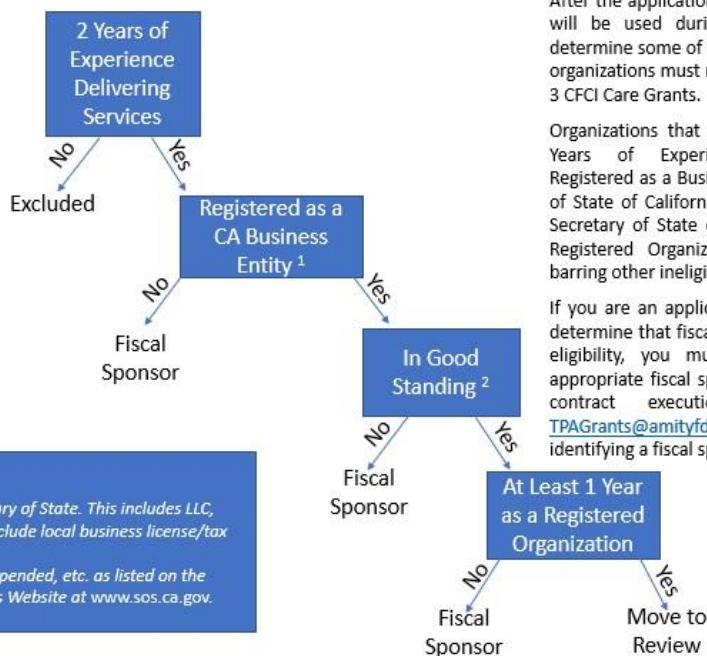
\*A one-time amount of \$10,000 or less from LA County will not impact the assignment of priority points.

Once an application passes screening and is scored for priority, independent reviewers will be instructed to use the following tool to score each proposal. Applications that do not pass screening will be declined.

| External Review   | Total Points Possible |
|---|-----------------------|
| Organizational experience & capacity  | 10 Points             |
| Project is achievable and relevant; budget is feasible and reasonable                       | 20 Points             |
| Board/leadership and staff reflect the demographics and experience of the population served | 10 Points             |
| <b>POINTS AVAILABLE</b>   | <b>40 POINTS</b>      |

Priority points and external reviewer scores will be added to create a final score.

### Eligibility Flow Chart – Path to Fiscal Sponsor



**Notes:**  
 1. Registered with CA Secretary of State. This includes LLC, Corp., 501(c)(3), and must include local business license/tax license (if applicable).  
 2. Cannot be terminated, suspended, etc. as listed on the California Secretary of State's Website at [www.sos.ca.gov](http://www.sos.ca.gov).

After the application deadline, the tool to the left will be used during preliminary screening to determine some of the standards of eligibility that organizations must meet in order to apply for Year 3 CFCI Care Grants.

Organizations that meet the requirements of 2 Years of Experience Delivering Services, Registered as a Business Entity with the Secretary of State of California, In Good Standing with the Secretary of State of California, and 1 Year as a Registered Organization, will move to review barring other ineligibility.

If you are an applicant using this chart, and you determine that fiscal sponsorship will secure your eligibility, you must have an approved and appropriate fiscal sponsor agreement in place by contract execution. Contact Amity at [TPAGrants@amityfdn.org](mailto:TPAGrants@amityfdn.org) if you would like help identifying a fiscal sponsor.



## Funding Opportunity Application Attachments / Requirements for Eligibility

### 1. Annual Organizational Budget Requirement

The Year 3 Care First Community Investment Funding Opportunity is intended to benefit direct service community-based organizations that have historically not received funds from LA County. Organizations with annual budgets that total \$1,500,000 or less will be prioritized. Applications will be accepted from organizations with annual budgets greater than \$1,500,000 (larger organizations); however, priority is given to those with budgets under \$1,500,000. If larger organizations submit a proposal that includes subcontracts with smaller organizations (below \$1,500,000 annual budget), that proposal will be prioritized among the remaining larger organizations for awards, subject to available funding.

If you are applying with a fiscal sponsor, **do not** provide the fiscal sponsor's annual budget information for Attachment #1. **All organizations should provide their own annual budget** / financial documents to fulfill the requirements for Attachment #1.

*Attachment Required to Fulfill #1: Most Recent Income Tax Return (2022). You may submit an IRS form 990, 990N, 990EZ, 990 postcard, 8879-TE, 568, or 1120-S.*

### 2. Proof of Professional Status Requirement

Year 3 CFCI funds are intended to benefit organizations that provide direct services to individuals and families and that have a minimum of 2 years of experience providing services in the Program Area for which they are applying.

*Attachment Required to Fulfill #2: One of the following.*

- A. Proof of nonprofit 501(c)(3) status as determined by the Internal Revenue Service. (501c3 IRS Determination letter)
- B. Fiscal sponsor documentation (see the definitions under the two asterisks [\*\*] below that will be used to determine whether or not a fiscal sponsor is acceptable).
- C. If you are not a 501c3, provide documentation that indicates the organization to be a business entity with at least one (1) year of administrative experience in the Program Area for which the service provider is submitting the application (e.g., Limited Liability Corporation (LLC) determination, Professional Corporation determination).\*
- D. *If you do not have the documents described in (A), (B), or (C), attach a letter signed by your authorized official stating that "[NAME OF ORGANIZATION] is submitting this application with the willingness and intent to enter into an agreement with a fiscal sponsor\*\* prior to contract execution."*

\*Business entity experience can be shown by previous contracts, grants, tax filings, audits, reports, references, online or newspaper articles or other available documentation. Amity will, at its sole discretion, determine if documentation is sufficient or if additional documentation is needed.

\*\*Fiscal sponsorship helps mitigate the potential for fraud, abuse, or waste by service providers. A fiscal sponsor can assist with financial management, compliance, funds disbursement, human resources, and general grant management.





An acceptable fiscal sponsor will be a nonprofit organization with at least two (2) years of experience as a fiscal sponsor providing fiduciary oversight, financial management, insurance, and/or other administrative services to smaller organizations outside of / in addition to the applicant. (Amity will provide technical assistance to service providers in a variety of areas, but will not have access to the day-to-day fiscal operations of service providers.)

Fiscal sponsors must be based in California, must be registered with the California Secretary of State, and must have a status of “Good Standing.”

The fiscal sponsor must be willing to obtain the insurance required to contract at the coverage amounts listed (see the list under Attachment #3, below), and name the applicant (provider organization), the County, and Amity as additional insured.

Amity will, at its sole discretion, determine if a fiscal sponsor’s documentation is sufficient and acceptable, or if additional information is needed. Amity reserves the right to disqualify an application based upon the review of a fiscal sponsor’s experience and documentation.

### 3. Insurance Documentation Requirement

Organizations that receive awards through the Year 3 CFCI Funding Opportunity application process will be required to meet mandatory insurance limits. Organizations do NOT need to be currently insured—either in totality or for the specified rates—in order to apply.\*\*\*

**Insurance costs** are an allowable line item on an organization’s project budget. Insurance costs added to your project budget must be limited to **new** insurance costs attributable to proposed project; and/or **insurance costs over and above what you currently pay** for coverages that are required to contract for Year 3 CFCI funds. Required insurance amounts for Year 3 CFCI projects are as follows:

Commercial General Liability; policy must name LA County, its agents, and Amity as additional insured

- \$2MM General Aggregate

- \$1MM Products / Completed Operations Aggregate

- \$1MM Personal and Advertising Injury

- \$1MM Each Occurrence

Professional Liability – Errors and Omissions

- \$1MM per claim

- \$2MM aggregate

Automobile Liability (if applicable; for instance, transporting clients)

- \$1MM Bodily Injury and Property Damage for each single accident

- Includes owned, leased, hired, and/or non-owned automobiles



## Employers' Liability / Workers Compensation

Coverage with limits not less than \$1MM per accident

## Sexual Misconduct

Limits not less than \$1MM per actual or alleged claim of sexual misconduct and/or molestation, abuse, harassment, mistreatment or maltreatment of a sexual nature

\$1MM aggregate

*Attachment Required to Fulfill #3: One of the following.*

- A. Certificate of Insurance (COI) with your current insurance provider.
- B. An insurance cost quote on the above listed coverages from an insurance broker.
- C. *If you cannot provide either (A) or (B), attach a letter signed by your authorized official stating that "[NAME OF ORGANIZATION] attests that we do not have any insurance policies or coverage at this time. [NAME OF ORGANIZATION] understands that we will be responsible for meeting required insurance limits prior to contracting."\*\*\**

\*\*\*Organizations do **NOT** have to pay for this coverage prior to applying for funds. **However**, organizations must meet the insurance limits listed above in order to receive a contract for funding.

## 4. Board and Executive Leadership Names & Demographics Requirement

Please fill out and upload the Leadership Characteristics Form provided.

*Attachment Required to Fulfill #4: Completed Leadership Characteristics Form with demographic information including race/ethnicity, gender identity, and orientation identity.*

Only .xlsx files will be accepted for this attachment. Contact **Amity** (TPAGrants@amityfdn.org) about converting your attachment to the correct file type if you cannot attach an Excel file.

If you do not collect information on the characteristics listed, leave the cells blank.

Remember that the characteristics of your leadership will be compared to the characteristics of your service population for scoring purposes.

## 5. Proposed Project Budget Form Requirement

Please fill out and upload the Budget Form template provided.

*Attachment Required to Fulfill #5: Completed Budget Form for the proposed program, project, or service.*

Only .xlsx files will be accepted for this attachment. Contact **Amity** (TPAGrants@amityfdn.org) about converting your attachment to the correct file type if you cannot attach an Excel file.

**You must ask for the same budget amount in each program year.**

**Program / Project Budgets may be adjusted by Amity; your organization's formal agreement to the changes will be required in order to receive funding.**



## CFCI Care Grant Funding Opportunity

### Program Area 29 – Reentry Education and Career Development Training

This program will serve the incarcerated and formerly incarcerated participants in Los Angeles County. The goal is to teach introductory courses inside the county's correctional facilities and enroll this population in a program that provides academic, life skills, and career development training. This program also aims to get participants enrolled into a community college or a vocational training program such as truck driving school by the end of the reentry program.

### Funding Limits

- Minimum amount of each award: \$50,000 per year for three years (total \$150,000)
- Maximum amount of each award: \$400,000 per year for three years (total \$1,200,000)†

† Note: Organizations may submit applications for funding amounts higher than the maximum totals. Any requests that are higher than the annual/total amounts will be evaluated based upon funding availability. Applications above the maximum thresholds may be reduced, not awarded, or multiple awards may be made from a single application.

### Total Amount of Funding Available

**\$7,624,500**

## Helpful Tips

### Helpful Tips for Using Blackbaud Grantmaking

- Use a word processing tool (i.e. Microsoft Word) to prepare your responses, then **cut and paste** your answers into the application **to avoid losing work.**
- **Save frequently.** There is a time out function at 1 hour.
- Limit your use of bullets and other formatting (bold, italics, etc.).
- Use the link **[https://www.GrantRequest.com/SID\\_6277?SA=AM](https://www.GrantRequest.com/SID_6277?SA=AM)** to log into your account and access saved and submitted applications.
- Add **mail@grantapplication.com** to your safe senders list to ensure you receive all communications regarding your application.
- Before filling out the application, you may find it helpful to click the **"Printer Friendly Version"** button above.  
This will offer you a preview of all of the questions on the application.
- You have the ability to save and come back to your application at a later time by clicking the **"Save & Return to My Account"** button at the bottom of each screen.
- To move to the next page, please click the **"Next Page"** button at the bottom of the page or click the page number at the top of the page to jump to that page.
- Do not use the "Back" or "Forward" buttons on your browser to navigate through this application.
- **PLEASE NOTE:** This application uses word--not character--limits. Questions with word limits will display a live word counter below the question field.  
***Word limits will not be enforced until you submit your application.***  
***Please be mindful of this as you fill in these fields.***
- When clicking the **"Review Before Submitting"** button: You will be required to review the entire application one final time before clicking the **"Submit Application"** button at the bottom of the screen.

## Eligibility Requirements

### ELIGIBILITY

- This funding opportunity is open to organizations that provide direct services to individuals and families and have a minimum of 2 years of experience providing services in the Program Area for which they are applying. This includes:
  - a. Non-profit organizations with 501(c)(3) status as determined by the Internal Revenue Service.
  - b. Organizations applying through a fiscal sponsor.
    1. By the contract execution date, you must have a signed agreement in place with a fiscal sponsor that has been approved in writing by Amity, or the award will be rescinded.

2. An acceptable fiscal sponsor will be a nonprofit organization that demonstrates sufficient experience as determined by Amity. Experience includes providing fiduciary oversight, financial management, insurance, and/or other administrative services to smaller organizations outside of / in addition to the applicant.

3. Fiscal sponsors must be based in California, must be registered with the California Secretary of State for a minimum of one year prior to the application deadline, and must have a status of "Good Standing."

4. The fiscal sponsor must be willing to obtain insurance at the required amounts of coverage, and name the applicant (provider organization), the County, and Amity Foundation as additional insured.

5. Amity will, at its sole discretion, determine if a fiscal sponsor's documentation is sufficient and acceptable, or if additional information is needed. Amity reserves the right to not accept an applicant based upon review of a fiscal sponsor's experience and documentation.

**Contact Amity if you would like help identifying a fiscal sponsor.**

c. Business entities (e.g., Limited Liability Corporation [LLC] determination, Professional Corporation determination).

- All applicants (or fiscal sponsors, if the applicant is applying with a fiscal sponsor) must be registered with the California Secretary of State for at least one year and have a status of "Good Standing."

You can check your status at <https://bizfileonline.sos.ca.gov/>. **If you have any questions about this, contact Amity at [TPAGrants@amityfdn.org](mailto:TPAGrants@amityfdn.org).**

- Organizations / fiscal sponsors (if applicable) must be registered to do business in Los Angeles County / City of Los Angeles (business license) at the time of award.

- If you are applying with a fiscal sponsor, **DO NOT provide the fiscal sponsor's annual budget** information for Attachment #1. All applicants should provide their own organization's annual budget / financial documents to fulfill the requirements for Attachment #1.

- Funding CANNOT go to projects that benefit Amity Foundation. Projects that take place on Amity campuses, recruit participants through Amity, or may, in any other way, benefit Amity Foundation will not pass eligibility requirements.

- No funds are to be used for law enforcement purposes.

- Applying organizations must have provided services within the County of Los Angeles for at least two years prior to the date of application.

- Fiscal sponsors must be based in the State of California.

- Funded projects must be located within the County of Los Angeles.

- Applicants must identify the specific location(s) to be served and provide ZIP code information.

- **All CFCI funds shall be used to transform Los Angeles County with programs that serve chronically under-resourced communities and address negative outcomes caused by racially driven criminal legal system inequities and long-term economic disinvestment.**



**Links to Additional Resources and Information**

Instructional webinars and a complete walkthrough of this application are available at [www.amityfdn.org/tpa](http://www.amityfdn.org/tpa) after October 15, 2023 at 12PM Pacific Time.

Answers to most of your questions can be found by navigating to the "Q&A" page at [www.amityfdn.org/tpa](http://www.amityfdn.org/tpa) after October 15, 2023 at 12PM Pacific Time.

**Section 1 - Organizational Information**

**Agency/Organization Contact**

*Name of your organization & information about the person who leads the organization.*

1. Agency/Organization Name

First Name

2. Last Name

3. Title or Role:

**Project/Request Contact**

*Information about the person to be contacted about this application.*

First Name

4. Last Name

5. Title or Role:

6. E-mail Address

*For the person to be contacted about this application*

7. Primary Phone

Other Phone

**Fiscal Sponsor**

*If you are using a fiscal sponsor, this section is required.*

If you are applying through a fiscal sponsor, provide the sponsor's information here.  
If you are not using a fiscal sponsor, skip this section and proceed to "Organization Location Details" below.

Fiscal Sponsor Organization Name

Fiscal Sponsor Organization Employer Identification Number (EIN)

Fiscal Sponsor Organization Address

*Street Address 1*

*Street Address 2*

City, State Zip Code

**Fiscal Sponsor Contact Person**

Prefix First Name Last Name

Title

Email Address

**Organization Location Details**

8. Address where Organization's Administrative Office is Physically Located (Headquarters):

City      State

ZIP Code

9. What is the Supervisor District that corresponds to your Administrative Offices / Headquarters address?

You can find this at [LA Vote Precinct Maps](#) by using the address lookup tool.

Is your Headquarters located outside of LA County?

10. Primary Address where Services are Provided:

If you provide services at more than one location, list the address that is most closely related to this application (see the [JENI and JESI maps](#) for information on high needs, low services ZIP codes).

Services address - street name and number:

Services Address City      Services Address State

Services Address ZIP Code

11. Do you currently use the address provided above for services? Select "Yes" below if you currently provide services at this location. Select "No" if you have never provided services at the above address:

If you answered "No", please provide more detail below:

12. Please explain exactly where your services are provided (address, school district, neighborhood, Indigenous community, church community, etc.). Give as much detail as possible about the location

where people go to receive your services.

Are you currently providing services outside of LA County?

13. Mailing address for organization - street name and number

Mailing City      Mailing State

Mailing Zip Code

### Financial Information

14. What was your total annual organizational budget in 2022?

15. If your annual organizational budget is over \$1.5 million, enter the total below.

If you would like us to consider additional information, please add it here.

(For example, you may want to explain if your budget in 2022 was larger or smaller than usual because of an increase/decrease in funds due to COVID-19, or, you received a large one-time donation that made your budget seem larger than it usually is.)

If not, or if this question does not apply to your organization, enter "N/A".

**Try to limit your response to 100 words.**

16. If your annual organizational budget is over \$1,500,000 a year, do you intend to subcontract to smaller organizations using the funds you receive through this application?

List and describe any subcontractors and their role in your proposed program or project.

If not, please enter "N/A".

**Try to limit your response to 250 words.**

17. Do you have any outstanding audit financial claims **IN THE LAST 5 YEARS?**

If **yes**, please describe the nature of the **financial claim**, the **amount**, and the **date** of the claim.

Be sure to let us know if the issue has been resolved, or if it is ongoing, and why. When do you expect the issue to be resolved?

18. Have you ever received a grant, funded contract, and/or funding from Los Angeles County? This includes any awards received from the Year 1 CFCI, Year 2 CFCI, and Non-CFCI Funding Opportunities (Program Areas 1-21). This information will be confirmed during screening, and responses that do not reflect awarded funds may result in the disqualification of your application.

**Only check one box.**

Required: How much funding did you receive and what was the funding source (department or office that awarded the funds)? If you selected "No" in Question 18, enter "N/A" in the text box below. If

you have many county grants and contracts, list the top three from the last 12-24 months:  
**Try to limit your response to 100 words.**

## Section 2 - Background and Proposal

### Background and Proposed Program or Project

19. What is your organization's mission?

**Try to limit your response to 100 words.**

20. What are the direct services that your organization provides to individuals and families in the community, and what is the need your services address?

**Try to limit your response to 250 words.**

How many years have you been providing these services? Note: We are seeking organizations or executive staff that have at least 2 years of experience providing direct services in the Program Area that they are applying for.

**Numbers only.**

21. Describe the services and benefits your **proposed project** will deliver to your participants / community that **relate directly to the Program Area**. Include how participants will find out about and enroll in your program / project; and any intake and/or screening process you plan to have.

**Try to limit your response to 500 words.**

22. In which languages will you provide services? Note: You can list languages spoken by staff and languages for which your organization has access interpreters / translation.

**Try to limit your response to 100 words.**

23. What are your techniques for engaging diverse participants using culturally appropriate outreach and services? For example, if you serve Indigenous or Transgender or Youth participants, what are the things you will do to reach them, and how will you keep them engaged in your program?

**Try to limit your response to 500 words.**

24. What is the **total amount of funding** over three years that you are requesting in this application?

This amount should be the same as **Cell B3** in the Budget Form, "Total Amount for Entirety of Project."

**NOTES: 1. You must ask for the same amount in each program year. 2. Program / Project Budgets may be adjusted by Amity; your organization's formal agreement to the changes will be required in order to receive funding.**

**Provide a number response.**

**Budget:** Download and fill out the **Budget Form** in order to explain how you intend to spend the funds.

The Budget Form provides rows where you can list staff and describe their importance to the project, list supplies and non-personnel expenses and their necessity, and also list other expenses such as insurance, fiscal sponsorship, rent, and utilities.

**Only Excel files (.xlsx) can be uploaded.**

If you cannot upload an Excel file, please contact **Amity** about converting your attachment to the correct file type.

25. Upload the completed Budget Form.

Note that once you choose your file you will need to click on the **Upload** button in order to add your Budget Form to your application.

26. How many **unduplicated** people/participants **per year** do you intend to serve with the funding amount that you are requesting?

**Provide a number response.**

27. How many staff or volunteers **per year** will you need to serve the number of participants you stated in Question 26, above?

**Provide a number response.**

28. What project milestones\* will you work to accomplish over the **first year of your project or program**? For instance, will you recruit, hire or train new employees or deliver a specific quantity of services, or engage new participants? List **four milestones** that relate to implementing your proposed project and try to use one sentence for each. Examples of milestones are listed below as a reference:

*Example: "Milestone 1 – Recruit, hire, and train two new Case Managers"*

*Example: "Milestone 2 – Enroll 40 new participants in our Program"*

*Example: "Milestone 3 – Secure a partnership with an interim housing provider"*

*Example: "Milestone 4 – Place 30 systems-impacted individuals in a paid job or internship"*

Target is **100 words or less.**

29. What are some measurable outcomes related to the implementation of your milestones?\*

Outcomes should indicate that your program or project is having the intended effect on your participants / community. They are measurable, and show an increase or decrease in events, conditions, or behaviors. Examples of measurable outcomes might include:

*Example: "Outcome 1 – Hiring 2 new Case Managers will increase the number of participants served by 50%" – related to Milestone 1*

*Example: "Outcome 2 – 85% of participants served by our Program will increase job readiness through new skills" – related to Milestone 2*

*Example: "Outcome 3 – 30% or more of our Program participants will be placed in interim housing" – related to Milestone 3*



Example: "Outcome 4 – 60% of participants placed in a paid job or internship will retain their employment for 6 months or more" – related to Milestone 4, could also be related to Milestone 1 (participants retain employment due to Case Management)

Target is **100 words or less.**

*\*Note: Milestones and outcomes are subject to additional review and approval prior to contracting.*

30. How will the milestones (Q28) and outcomes (Q29) above respond to the specific needs of the Program Area, your service population, and your community? **What would success look like for your project?**

**Try to limit your response to 250 words.**

### Section 3 - Demographics and Area Served

#### Demographics

31. Click to select the ranges below that best describe the ages of the people your program or project will serve.

**Select "All Ages" if you will serve all ages; otherwise, select as many as apply. PLEASE DO NOT SELECT EVERY RANGE.**

32. Click to select the options below that best describe the race/ethnicity of the people your proposed program or project will serve.

**Select all that apply.**

If you selected **Other** above, please describe:

33. Select the options below that best describe the gender of the people your program or project will serve.

**Select all that apply.**

If you selected **Other** above, please describe:

34. Select the characteristics below that best describe the population your program or project will serve.

**Select all that apply.**

If you selected **Other** above, please describe:

#### Staff, Board, and Leadership Characteristics

**Diverse and Representative Staff and Leadership** The Year 3 Care First Community Investment Funding Opportunity is intended to benefit community-based organizations

**that are led and staffed, at least in part, by Black, Brown, Indigenous, People of Color, Transition-Age Youth, Transgender, Gender Nonconforming, Intersex, LGBQA+, and People with Lived Experience.**

35. What are the percentages of **DIRECT SERVICES STAFF / VOLUNTEERS** who identify as / reflect the following races / ethnicities? **(Select all that apply.)**  
**Note that totals must add up to 100%.**

36. Which community characteristics below best describe your organization's **DIRECT SERVICES STAFF / VOLUNTEERS**?  
**Select all that apply.**

37. What are the percentages of **BOARD AND EXECUTIVE LEADERSHIP** who identify as / reflect the following races / ethnicities? **(Select all that apply.)**  
**Note that totals must add up to 100%.**

38. Which community characteristics below best describe your organization's **BOARD AND EXECUTIVE LEADERSHIP**?  
**Select all that apply.**

### **High Need, Low Services Areas**

Organizations in and serving ZIP codes determined to be highest need / lowest services will be prioritized for award.

Amity will use the **Justice Equity Needs Index (JENI)** to help determine high need. You can access the index at this link: [JENI](#).

Amity will use the **Justice Equity Services Index (JESI)** to help determine low services. You can access the index at this link: [JESI](#).

39. Which Los Angeles County Supervisorial Districts would your project or program serve? Select all that apply.  
You can find this at [LA Vote Precinct Maps](#) by using the address lookup tool.

40. Which Service Planning Areas (SPAs) would your project or program serve? Select all that apply.  
For more information or for help identifying which Service Planning Areas to select, take a look at the LA County Department of Public Health [Service Planning Areas](#).

41. List the ZIP codes you intend to serve with the project or program that you are proposing in this application. **Only list ZIP codes where you provide the majority of your services and/or conduct most of your outreach and recruiting.**

42. We understand that the JENI and JESI tools do not necessarily capture all high need populations with low services access, particularly Indigenous people. If you believe the JENI and JESI do not capture needs of your service population, tell us more, below. Feel free to use the above community characteristics, such as low income, Black, recent immigrant, etc. Enter "N/A" if your service ZIP code is highest need / lowest services or if this question is otherwise Not Applicable.

**Try to limit your response to 250 words.**

## Section 4 - Other Information

### Other Information

43. Are there any other Year 3 Program Areas that you are applying for to receive funds? Choose as many Program Areas as you are applying for:

44. What areas of technical assistance are you interested in?

**Select all that apply.**

If you chose "Other", above, please describe below.

**Try to limit your response to 100 words.**

## Attachments

### 1. Annual Organizational Budget Requirement

The Year 3 Care First Community Investment Funding Opportunity is intended to benefit direct service community-based organizations that have historically not received funds from LA County. Organizations with annual budgets that total \$1,500,000 or less will be prioritized. Applications will be accepted from organizations with annual budgets greater than \$1,500,000 (larger organizations); however, priority is given to those with budgets under \$1,500,000. If larger organizations submit a proposal that includes subcontracts with smaller organizations (below \$1,500,000 annual budget), that proposal will be prioritized among the remaining larger organizations for awards, subject to available funding.

If you are applying with a fiscal sponsor, **do not provide the fiscal sponsor's annual budget information for Attachment #1**. All organizations should **provide their own annual budget / financial documents to fulfill the requirements for Attachment #1**.

***Attachment Required to Fulfill #1: Most Recent Income Tax Return (prefer 2022).***

You may submit an IRS form 990, 990N, 990EZ, 990 postcard, 8879-TE, 568, or 1120-S.

## Attachment #1: Annual Organizational Budget Document

Note that once you choose your file you will need to click on the **Upload** button in order to add the attachment to your application.

## 2. Proof of Professional Status Requirement

Year 3 CFCI funds are intended to benefit organizations that provide direct services to individuals and families and that have a minimum of 2 years of experience providing services in the Program Area for which they are applying.

**Attachment Required to Fulfill #2: One of the below (A, B, C, or D). Only ONE of these is required.**

*A. Proof of nonprofit 501(c)(3) status as determined by the Internal Revenue Service.*

*B. Fiscal sponsor documentation (see the definitions under the two asterisks [\*\*] below that will be used to determine whether or not a fiscal sponsor is acceptable).*

*C. Documentation that proves the organization to be a business entity with at least one (1) year of administrative experience in the Program Area for which the service provider is submitting the application (e.g., Limited Liability Corporation (LLC) determination, Professional Corporation determination).\**

*D. If you do not have the documents described in (A), (B), or (C), attach a letter signed by your authorized official stating that "[NAME OF ORGANIZATION] is submitting this application with the willingness and intent to enter into an agreement with a fiscal sponsor prior to contract execution." \*\**

### Attachment #2: Proof of Professional Status

Note that once you choose your file you will need to click on the **Upload** button in order to add the attachment to your application.

**\* Business entity experience can be shown by previous contracts, grants, tax filings, audits, reports, or other available documentation. Amity will, at its sole discretion, determine if documentation is sufficient or if additional documentation is needed.**

**\*\* Fiscal sponsorship helps mitigate the potential for fraud, abuse, or waste by service providers.**

**A fiscal sponsor can assist with financial management, compliance, funds disbursement, human resources, and general grant management.**

**An acceptable fiscal sponsor will be a nonprofit organization with at least two (2) years of experience as a fiscal sponsor providing fiduciary oversight, financial management, insurance, and/or other administrative services to smaller organizations outside of / in addition to the applicant. (Amity will provide technical assistance to service providers in a variety of areas, but will not have access to the day-to-day fiscal operations of service providers.)**

**Fiscal sponsors must be based in California, must be registered with the California Secretary of State, and must have a status of "Good Standing."**

**The fiscal sponsor must be willing to obtain the insurance required to contract at the coverage amounts listed (see the list under Attachment #3, below), and name the applicant (provider organization), the County, and Amity as additional insured.**

**Amity will, at its sole discretion, determine if a fiscal sponsor's documentation is sufficient and acceptable, or if additional information is needed. Amity reserves the right to not accept an applicant based upon review of a fiscal sponsor's experience and documentation.**

### **3. Insurance Documentation Requirement**

Organizations that receive awards through the Year 3 CFCI Funding Opportunity application process will be required to meet mandatory insurance limits. Organizations **do NOT need to be currently insured—either in totality or for the specified rates—in order to apply.\*\*\***

**Insurance costs** are an allowable line item on an organization's project budget. Insurance costs added to your project budget must be limited to **new** insurance costs attributable to the proposed project; and/or **insurance costs over and above what you currently pay** for coverages that are required to contract for Year 3 CFCI funds. Required insurance amounts for Year 3 CFCI projects are as follows:

1MM Commercial General Liability; policy must name LA County, its agents, and Amity Foundation as additional insured

- \$2MM General Aggregate
- \$1MM Products / Completed Operations Aggregate
- \$1MM Personal and Advertising Injury
- \$1MM Each Occurrence

Professional Liability – Errors and Omissions

- \$1MM per claim
- \$2MM aggregate

Automobile Liability (if applicable; for instance, transporting clients)

- \$1MM Bodily Injury and Property Damage for each single accident
- Includes owned, leased, hired, and/or non-owned automobiles

Employers' Liability / Workers Compensation

- Coverage with limits not less than \$1MM per accident

Sexual Misconduct

- Limits not less than \$1MM per actual or alleged claim of sexual misconduct and/or molestation, abuse, harassment, mistreatment or maltreatment of a sexual nature
- \$1MM aggregate

**Attachment Required to Fulfill #3: One of the below (A, B, or C). Only ONE of these is required.**

A. Certificate of Insurance (COI) with your current insurance provider.

B. A cost quote on the above listed coverages from an insurance broker.

C. If you cannot provide either (A) or (B), attach a letter signed by your authorized official stating that "[NAME OF ORGANIZATION] attests that we do not have any insurance policies or coverage at this time. [NAME OF ORGANIZATION] understands that we will be responsible for meeting required insurance limits prior to contracting."\*\*\*

Attachment #3: Insurance Documentation

Note that once you choose your file you will need to click on the **Upload** button in order to add the attachment to your application.

**\*\*\*Organizations do NOT have to pay for this coverage prior to applying for funds. However, organizations must meet the insurance limits listed above in order to contract for funding.**

#### **4. Board and Executive Leadership Names & Demographics Requirement**

The Year 3 Care First Community Investment Funding Opportunities are intended to benefit community-based organizations that are led and staffed, at least in part, by Black, Brown, Indigenous, People of Color, Transition-Age Youth, Transgender, Gender Nonconforming, Intersex, LGBQA+, and People with Lived Experience.

**Attachment Required to Fulfill #4: Download, fill out, and upload the Leadership Characteristics Form at the link below.**

Download and fill out the **Leadership Characteristics Form**. Instructions on how to fill out the form are on the second tab, labeled "Instructions." **Download the form before you begin working in it—your changes to the online form will not be saved.**

If you do not collect information on the characteristics listed, leave the cells blank.

Remember that the characteristics of your leadership will be compared to the characteristics of your service population for priority points.



Attachment #4: Leadership Characteristics Form

**Only Excel files (.xlsx) can be uploaded.**

If you cannot upload an Excel file, please contact [Amity](#) about converting your attachment to the correct file type.

Note that once you choose your file you will need to click on the **Upload** button in order to add the attachment to your application.